

# Township of Breitung Agenda-Regular Board Meeting

Township of Breitung Special Board Meeting 11/19/2024

Breitung Community Center 6:00 PM

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
  - 10/17/24 Regular Board Meeting
- Approval of September 2024 Treasurer's Report
  - Checks Written 49227 - 49319
  - Total Disbursements - \$110,059.59
  - Fund Balance - \$529,486.13
  - Voided Checks - None
- Correspondence
  - St. Louis County Cannabis Ordinance
- Public Input

## Reports:

- Police-Attached
- Fire-Attached
- Road and Bridge-Attached
- Wastewater Board
- Ambulance Commission
- Housing-Attached
- McKinley Park – 2025 Rates

## Old Business

- CDBG Survey Results
- 2025 Infrastructure
- Current Infrastructure Projects
- Loop Trail Connection
- Thompson Farm Road
- Flood/FEMA process
- Police Contract with City of Tower
- St. Louis County Board Meeting – Date Correction

### **New Business**

- Pay Bills as presented
- Water Commission Dissolution and Department Formation (wording to be updated)
- Resolution 2024-25: Stuntz Bay Access Road No Parking Designation
- Stuntz Bay Access Road change order

### **Next Board Meeting**

Regular Board Meeting: December 19<sup>th</sup>, 2024 at 6:00 PM at the Breitung Community Center

### **Adjourn**

**Township of Breitung Regular Board Meeting 10-17-2024 at 6:00 PM. In Person Meeting at the Breitung Community Center**

**Present In Person:**

**Board Members:** Chairman Tim Tomsich, Supervisor Matt Tuchel, Clerk Amber Zak, Treasurer Jorgine Gornick

**Public:** Tom Gorsma, John Jamnick (JPJ), Jodi Summit (The Timberjay)

Call to Order at 6:00 PM by Chairman Tim Tomsich

**Acceptance of Agenda**

Motion by Supervisor Tuchel to accept the agenda as presented

2<sup>nd</sup> by Chairman Tomsich

Motion Passed 2-0

**Approval of Minutes and Treasurer's Report**

Motion by Supervisor Tuchel to approve the minutes of the 09/19/24 Regular Board Meeting as presented and the September 2024 Treasurer's Report as presented

2<sup>nd</sup> by Chairman Tomsich

Motion passed 2-0

**Correspondence**

- None

**Public Input**

- None

**Reports**

- Police – Attached
- Fire – Attached, Supervisor Tuchel further commented that the Fire Department would have some large expenditures in the near future including repair to truck #3, turnout gear, and repairs to the tender truck; notably, purchasing new trucks would cost close to \$1M so repair of current trucks is the most feasible option.
- Road and Bridge – Attached
- Wastewater Board – Supervisor Tuchel: there had been no meetings recently, a date was to be announced soon.
- Ambulance Commission – Supervisor Tuchel noted that the TAAS financial report looks significantly better than it had previously; updated the board on what the City of Tower was considering doing with the old ambulance, keeping it for a transfer was an option.
- Housing – Attached

Reports so noted.

## Old Business:

### 2025 Infrastructure

Motion by Supervisor Tuchel to pass resolution 2024-24: Resolution Authorizing the Township of Breitung to Make Application to and Accept Funds from CDBG Community Infrastructure Fund Program for FY 2025  
2<sup>nd</sup> by Chairman Tomsich

Motion passed 2-0

### Current Infrastructure Projects

- 22-126 – 2023 Infrastructure, waiting on final pay request
- 22-003 – 2022 Infrastructure, a Certification of Substantial Completion had been received, waiting on final pay request
- 21-923 – Stuntz Bay Road, waiting for blacktop, expected next week
- CDBG Pay Request – BABA forms not yet received for projects, issue discussed with Tom Nemanich, Breitung cannot receive funds until these papers are turned in.

### Loop Trail

Trail designs for the portion in Breitung Township had been approved, the City of Tower still needed to have approval from airport for the design. A Letter of Intent to apply for an Active Transportation Grant had been submitted; if Breitung and Tower received the grant, it would cover 100% of construction costs. \$42k of planning and reviews are currently funded through IRRR and DNR.

### Thompson Farm Road – LRIP Update

Chairman Tomsich discussed a DNR request to have the ATV trail to the new campground to be on the map as part of the Cooperative Agreement.

Having discussed the Road Vacation and Alteration with property owners and having heard no opposition, Supervisor Tuchel was prepared to continue the legal process of adjusting the road.

Motion by Supervisor Tuchel to pass resolution 2024-19: Resolution Altering and Vacating Portions of the Thompson Farm Road  
2<sup>nd</sup> by Chairman Tomsich

Motion passed 2-0

Motion by Supervisor Tuchel to pass an Order Altering and Vacating Portions of the Thompson Farm Road  
2<sup>nd</sup> by Chairman Tomsich

Motion passed 2-0

### Flood/FEMA Process

Clerk Zak updated the board on the ongoing FEMA process; inspectors would be in Breitung Township on Thursday, October 24, 2024 to meeting with Maintenance Supervisor Tom Gorsma and inspect any incomplete work still remaining after the flood. Expectation for payment was unknown as once the payment request was submitted, the request would go through several different reviews before being passed to the State of Minnesota to distribute the payments.

### Police Contract with City of Tower

Chairman Tomsich noted that last year there was a cap to the amount that the police contract could be increased; that same cap would again be in place this year. He further mentioned that we should consider adding in something for part time coverage.

**New Business:**

**Pay Bills as Presented**

Motion by Supervisor Tuchel to Pay Bills as Presented

2<sup>nd</sup> by Chairman Tomsich

Motion Passed 2-0

**November Board Meeting**

The next board meeting would be held on Tuesday, November 19, 2024 at 6:00 PM. Discussion was had on whether the meeting had to be considered a special meeting or whether it could remain a Regular Board Meeting. Clerk Zak was directed to investigate the matter with the Minnesota Association of Townships and proceed with scheduling the meeting from there.

**Next Regular Board Meeting – Rescheduled as Special Board Meeting**

Tuesday, November 19<sup>th</sup>, 2024 at 6:00 PM at the Breitung Community Center

**Adjourn**

Motion by Supervisor Tuchel to adjourn the meeting at 6:40 PM

2<sup>nd</sup> by Chairman Tomsich

Motion passed 2-0

Respectfully Submitted  
Amber Zak  
Clerk, Breitung Township



# TOWNSHIP OF BREITUNG

Oct-24

GENERAL	214,176.92
ROAD & BRIDGE	1,237.66
FIRE	41,772.84
PARK	48,938.36
RECREATION	9,840.71
POLICE	82,599.35
PROJECTS	119,942.50
WATER DEPT	74,692.84
ARPA	0.00
TOTALS	593,201.18



Administration • 100 North Fifth Avenue West, Room 202 • Duluth, MN 55802  
Phone: (218) 726-2448 • [www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

November 8, 2024

Dear Township and City Officials,

We are writing to provide another update on St. Louis County's activities concerning cannabis regulation.

On October 8, 2024, the St. Louis County Liquor Licensing Committee met to review a proposed St. Louis County Cannabis Ordinance. Attached is the latest draft of the proposed ordinance, which was the result of that meeting.

The St. Louis County Board will hold a public hearing on the proposed ordinance on November 26, 2024, at 10:00 a.m., at the St. Louis County Courthouse, 100 North Fifth Avenue West, Room 200, Duluth, Minnesota 55812. The proposed ordinance will take effect on January 1, 2025.

Unlike St. Louis County Ordinance Number 67, which prohibits the operation of cannabis businesses until 11:59 p.m. on December 31, 2024, on a countywide basis, the proposed ordinance only covers areas of the county in which St. Louis County exercises planning and zoning authority. Cities and towns that exercise planning and zoning authority are not covered by the proposed ordinance. Under the proposed ordinance, St. Louis County is not responsible for and will not take on certification, registration, or compliance-check obligations for cities and towns that exercise planning and zoning authority.

If St. Louis County receives a request for registration of a cannabis or hemp business located in a town in which St. Louis County exercises planning and zoning authority, we will contact the town to request consent to act on the request, as required under Minn. Stat. § 342.22, subd. 1 (2023), as amended.

Additional information can be found at the Minnesota Office of Cannabis Management's website – [mn.gov/ocm](http://mn.gov/ocm) - and the Cannabis Information section of St. Louis County's website – [stlouiscountymn.gov/business/cannabis-information](http://stlouiscountymn.gov/business/cannabis-information).

Regards,

Kevin Z. Gray  
County Administrator



## BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1<sup>ST</sup> AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

[daniel.reing@breitungtownship.org](mailto:daniel.reing@breitungtownship.org)

# October 2024 Police Report

**Calls for Service (ICRs)**

**42**

**Citations**

**3**

1 adult male issued a citation for Driving without a License

1 adult male issued a citation for speed (77/60)

1 adult male issued a citation for Duty to Drive with Due Care.

1 adult male also charged with a Gross Misdemeanor violation for Driving After Cancelled IPS.





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CHIEF OF POLICE

[daniel.reing@breitungtownship.org](mailto:daniel.reing@breitungtownship.org)

After the fast pace of summer and September, it was nice to have a quiet month. The big events for the month were the Halloween trick or treat gathering in Tower. I handed out stickers and visited with many of the kids at the event. I was impressed with some of the costumes, very creative.

The big event of October was our annual Tacos with Cops. We served over 200 people, our biggest turnout yet. I want to thank everyone for attending. I want to thank my family for helping. It was nice to have the extra hands. Thank you to my parents Dan and Nancy, my sister and brother-in-law Mac and Nick, and my children Remy and Lily. I also want to thank Officer James Vukad and family for helping again. Thank you to Officer Karolczak and family. Thank you to Officer Jim Battin. I want to thank Breitung fire chief Trevor Banks for helping as well. Thank you to Shara and Alex from Fransden. Jen, we look forward to having you back next year! Lastly thank you to my wife Ivette for preparing the meat, it was a big hit. I could not have done it without everyone's help. I want to thank everyone who came and donated as well. I have sent out letters in the mail to many already. This has been a great event for the community, I plan to do this for years to come. The donations will be used for youth events including G.R.E.A.T. I also use some of the proceeds for equipment and needed equipment.

I also would like to announce the retirement of Officer Jim Battin. I want to thank him for his nearly 10 years of service. I will be formally retiring his badge number (155) in November. Thank you for all your help over the years Jim.

I received an application for a new part time officer. With board approval, I plan to give the applicant a conditional offer pending a psychological, physical, and background check.

Good luck to you hunters next month.

Daniel Reing  
Chief of Police  
Breitung Police Department

**Breitung Fire & Rescue**  
**Box 337**  
**33 1<sup>st</sup> Ave.**  
**Soudan, Mn. 55782**

**October 2024 Fire Dept Report**

Our regular monthly fire department meeting was held on 10/09/2024.

This month's training for October was conducted by our in-house training officer and it covered CO Calls, 4 gas monitor and chimney fires.

We received five calls for this month which consisted of a grass fire at the Vermilion State Park, Structure Fire in Greenwood Twp, Motor vehicle crash detection, vehicle fire in Stuntz Bay and a vehicle accident on the reservation.

## **Road and Bridge report November**

**Grading roads**

**Lifted last two docks**

**Set up election**

**Maintenance on equipment**

**Continued maintenance at hockey rink and ball field**

**Seasonal maintenance on building, grounds, and roads**

**Lead water service inventory**

**Finished road construction projects for the season**

**Numerous seasonal water shut offs**

**Installed new gate going into old pit**

### **Flood Repair**

**Gravel to Echo Pt. and Swamp rd.**

**Replaced culverts Junction rd.**

**Replaced storm sewer Church st.**

**Rip Rap and ditching at Main st. and Spring rd.**

**Cleaning culverts on Spring rd. and Stuntz bay rd.**

# Housing Committee Report

November 2024

Dianna Sunsdahl

- Tower Area Collaborative met November 13th @ Tower City Hall and via ZOOM. Continue to discuss IRRR grant available for site readiness work and Strengthening Rural Communities Grant offered through MHP. Quotes being gathered for title search, survey, soil testing and environmental testing. Several quotes received for site readiness work, Michael and Dianna to work with Breanne from MHP to discuss what items are most important for the SRCG grant-applying for 10k.
- The TAC Team will discuss in further detail the planning of a Community Meeting after results of testings-maybe an open house type of meeting

If anyone has any questions, feel free to contact Dianna Sunsdahl @ [deputyclerk@breitungtownship.org](mailto:deputyclerk@breitungtownship.org)

*Dianna Sunsdahl*



# 2024 McKinley Park Report

Very good year.

Revenue: up \$11,176

Expenses: up \$346 overall  
electricity - up: \$210  
Garbage - up: \$136  
phone / internet - same

May: new playground! Thanks to St. Louis City & Township for set-up. Awesome addition - kids love it!

June: Bad storm on June 19th. Thanks to Tom + crew for clean-up.

July: very good month. Great Old Settlers Reunion.

Aug/Sept: great months!

Thanks: Supervisors - very willing to help and support McKinley Park.  
Maintenance - Tom, Keith + Jim are always there, lucky to have them!  
Office - Jorgine + Amber - both fantastic! Always on top of everything.



# 2024 McKinley Park Rate Schedule

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## 2024

	<u>Electric</u>	<u>Non-Electric</u>
Daily	\$50.00	\$30.00
Weekly	\$325.00	\$200.00
Monthly	\$1100.00	\$700.00

Based on 1–4 People per Site, extra person \$5.00 per person

## 2024

Seasonal	\$3600.00
Winter Storage	\$600.00
Boat Launch	\$10.00
Seasonal Launch	\$70.00

Guests may not stay in the unit unless one of the seasonal campers on the lease agreement is present.

No Saturday arrivals

Approved by the Breitung Town Board November 30<sup>th</sup>, 2023

# 2023 McKinley Park Rate Schedule

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## 2023

	<u>Electric</u>	<u>Non-Electric</u>
Daily	\$49.50	\$29.50
Weekly	\$300.00	\$195.00
Monthly	\$1025.00	\$650.00

Based on 1–4 People per Site, extra person \$5.00 per person

## 2023

Seasonal	\$3200.00
Winter Storage	\$600.00
Boat Launch	\$10.00
Seasonal Launch	\$70.00

Guests may not stay in the unit unless one of the seasonal campers on the lease agreement is present.

No Saturday arrivals

Approved by the Breitung Town Board December 1<sup>st</sup>, 2022

TOWNSHIP OF BREITUNG  
RESOLUTION NO. 2024-25

**DRAFT**

STATE OF MINNESOTA  
COUNTY OF ST. LOUIS  
TOWNSHIP OF BREITUNG

RESOLUTION ADOPTING NO PARKING ON THE WEST SIDE OF STUNTZ BAY  
ROAD (COUNT ROAD 4598) FROM JASPER STREET TO THE MESABI TRAIL  
(STATEION 10+61 TO 13+75)

NOW BE IT RESOLVED that the authorizing authority of the Township of Breitung  
does adopt this resolution. Chairman Tomsich, Supervisor Peitso, Supervisor Tichel

Upon vote taken, the following voted:

For:

Against:

Absent:

Whereupon said Resolution NO. 2024-25 was declared duly passed and adopted this  
19<sup>th</sup> day of November 2024.

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Timothy Tomsich – Chairman

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Amber Zak – Clerk

**DRAFT**

<b>CONTRACT CHANGE ORDER</b>	ORDER NO.: 1	
	DATE: September 13, 2024	
	STATE: Minnesota	
	COUNTY: St. Louis	
CONTRACT FOR: BREITUNG, STUNTZ BAY ROAD Project No. 21-923		
OWNER: Breitung Township, P.O. Box 56, Soudan, MN 55782		
TO: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741		
You are hereby requested to comply with the following changes from the contract plans and specifications		
Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE In Contract Price	INCREASE In Contract Price
Add the Following Change Order Items Delete the Following Item (SEE ATTACHED SHEET)	\$35,000.00	\$76,136.50
TOTALS	\$35,000.00	\$76,136.50
NET CHANGE IN CONTRACT PRICE		\$41,136.50
JUSTIFICATION: SEE ATTACHED SHEETS.		
The amount of the Contract will be Increased By the Sum of:		\$41,136.50
Forty One Thousand One Hundred Thirty Six Dollars and Fifty Cents.		
The Contract Total Including this and previous Change Orders Will Be:		\$321,450.15
Three Hundred Twenty One Thousand Four Hundred Fifty Dollars and Fifteen Cents.		
The Contract Period Provided for Completion Will Not Be Changed.		
This document will become a supplement to the contract and all provisions will apply hereto.		
Requested _____ (Owner)		_____ Date
Recommended <u>John P. Gammick</u> (Engineer)		9/13/2024 Date
Accepted _____ (Contractor)		_____ Date