

Township of Breitung Agenda - Regular Board Meeting

Township of Breitung Regular Board Meeting 12/19/2024

Breitung Community Center 6:00 PM

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
 - 11/19/24 Special Board Meeting
- Approval of November 2024 Treasurer's Report
 - Checks Written 49320 - 49429
 - Total Disbursements - \$376,801.29
 - Fund Balance - \$334,963.31
 - Voided Checks – 49337 - 49344, 49347, 49427
- Correspondence
 - St. Louis County: Variance Request Application - McCarty
 - St. Louis County: Proposed Floodplain Ordinance
 - Highway 169 Task Force
- Public Input

Reports:

- Police-Attached
 - James Hill Badge Number Retirement
- Fire-Attached
- Road and Bridge
- Wastewater Board
- Ambulance Commission
- Housing-Attached

Old Business

- 2025 Infrastructure
- Current Infrastructure Projects
- Loop Trail Connection
- Thompson Farm Road
- Flood/FEMA process
- Police Contract with City of Tower
- Water Commission Dissolution and Department Formation
 - Resolution 2024-26: {...}Forming Water Department
 - Resolution 2024-27: Authorizing Contract with Interested Officer

New Business

- Pay Bills as presented
- Account Balances Review
- Resolution 2024-28: Support of the Construction of the McKinley Trail CR 697 and make Application to the MN-Dot Active Transportation Grant
- Resolution 2024-29: Authorizing the Township {...} Grant Writing Assistance
- International Union of Operating Engineers: Memorandum of Understanding
- PFA Loan Cancellation
- Soudan Store Cigarette License: 2025
- Police Badge & Patch Update
- Police Department Applicant
- Police Department Employment Offer: Ashlan Barthorpe
- New Squad Car
- Firehouse Grant Side x Side

Next Board Meetings

St. Louis County Board Meeting: January 14th, 2025 at 10:00 AM at the Breitung Community Center

Regular Board Meeting: January 16th, 2025 at 6:00 PM at the Breitung Community Center

Adjourn

Township of Breitung Special Board Meeting 11-19-2024 at 6:00 PM. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Matt Tuchel, Supervisor Erin Peitso, Clerk Amber Zak

Public: Chief Daniel Reing, Campground Manager Susan Chiabotti (left meeting at 6:23 PM), Officer Isaac Karolczak, John Jamnick (JPJ), Trudy Hendricks, Greg Dostert, Jodi Summit (The Timberjay), Terry Carlson (Tower News)

Call to Order at 6:00 PM by Chairman Tim Tomsich

Acceptance of Agenda

Motion by Supervisor Tuchel to accept the agenda as presented

2nd by Supervisor Peitso

Motion Passed 3-0

Approval of Minutes and Treasurer's Report

Motion by Supervisor Tuchel to approve the minutes of the 10/17/24 Regular Board Meeting as presented and the October 2024 Treasurer's Report as presented

2nd by Supervisor Peitso

Motion passed 3-0

Correspondence

- St. Louis County Cannabis Ordinance

Public Input

- None

Reports

- Police – Chief Reing touched on the success of Tacos with Cops fundraiser, James Battin Retirement announcement, and an application being received for part-time police officer – Chief Reing would run the necessary background checks and requested that an offer of employment be considered at the December meeting. Chief Reing's report was to remain open for additional comments at the end of the meeting.
- Fire – Attached
- Road and Bridge – Attached
- Wastewater Board – Supervisor Tuchel provided an update on the water plant, stating that the building was up, roof panels were on and was now weather-tight; well work continued.
- Ambulance Commission – Supervisor Tuchel mentioned that no meeting had been had but that at the most recent Tower City Council meeting, the council had been presented with a contract with a Sprint Medic (Paramedic to be stationed near Tower to respond to calls requiring ALS in conjunction with Tower's EMTs); no action had been taken on the contract.
- Housing – Attached
- McKinley Park – Attached, campground manager Susan Chiabotti provided a commentary on the successful year the park had and specifically thanked supervisors, maintenance crew, office personnel, and police for their work in keeping things running smoothly. Additionally, she stated that she intended to continue as campground manager for 2025. The board thanked Susan for her work as

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campground manager. A discussion was had amongst the supervisors and the manager regarding the maintenance of facilities, items noted included:

- Roof replacement on store
 - New playground equipment installed
 - New dock decking
 - Dump station being up to code
 - Township public works doing a lot of work on the upkeep of the park
 - Fish cleaning shack would need work to maintain and/or replace
- With the improvements made this year and the likelihood of future maintenance and improvements, Chairman Tomsich proposed an increase in rates across the board.

Motion made by Supervisor Tuchel to increase the rates as follows:

- Increase daily rental rate by \$5 for Electric & Non-Electric Sites
- Increase weekly rental rate by \$25 for Electric & Non-Electric Sites
- Increase monthly rental rate by \$100 for Electric & Non-Electric Sites
- Increase season rental rate by \$400.00

2nd by Supervisor Peitso

Motion passed 3-0

Reports so noted.

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Old Business:

CDBG Survey Results

Chairman Tomsich discussed that due to the HUD LMI survey results, Breitung Township had been disqualified from receiving CDBG funds for 2024 and 2025. Reasons behind the responses and lack thereof in were thought to include unwillingness to divulge personal financial information and an overall change in the financial characteristics of the residents. If the township were to pursue CDBG funds for 2026, they would need to complete a new survey of its residents' household income; it was agreed amongst the supervisors that any future surveys would need a different approach so that more surveys could be obtained.

2025 Infrastructure

On the proposed project, Center Street was to be worked on. The drainage has become a particular issue for one of the properties; supervisors would meet with the owner to come up with a solution to the drainage issue as it was due to previous township work in that section of town. Also included in this project was Echo Point, due to the loss of the CDBG funding, it was discussed that this project could be done in phases over several years; funding from the IRRRB could potentially change as Center Street would no longer be part of the project which would change the cost figures.

Current Infrastructure Projects

John Jamnick of JPJ updated the board on the 2022 and 2023 Infrastructure projects; Pay estimate #2 for 2023 infrastructure will be forthcoming (Church St, 1st Avenue) and the final pay estimate for 2022 infrastructure has been sent to Mesabi Bituminous for approval with only retainage remaining on it.

Loop Trail Connection

Chairman Tomsich updated the board on the status of the MNDoT Active Transportation Grant: the pre-application had been approved; the City of Tower agreed to make full application utilizing the services of Nancy Larson with a fee up to \$3,000.

Further, Chairman Tomsich explained that St. Louis County would be required to be the fiscal agent and give the right of way on the planned route. The City of Tower was currently waiting for approval from the FAA, environmental & historical reviews and wet land delineation being completed.

Chairman Tomsich reviewed the cost estimates:

Total cost of \$853k

Construction: \$741k to be covered by the AT Grant supposing it is awarded

Pre-Work: \$112k to be covered at \$20k by Blandin grant, \$22k IRRRB funded, with a \$70k shortfall to be split between Tower and Soudan.

JPJ indicated they would like to have the route fully developed in December.

Thompson Farm Road

JPJ would be meeting with the county on 11/20/2024 to go over the plans and receive approval, construction being planned for summer 2025

Flood/FEMA process

Clerk Zak updated the board on a recent phone call with the FEMA contact; as projects were being completed, they were slowly being submitted for the federal grant. The projects were being grouped by type to be submitted in lump sums (completed with mitigation, completed without mitigation, incomplete, etc); FEMA had indicated that the Township would receive funds for the incomplete roads but would need to prove accurate use of funds or return funds if there was an overage in payment.

Police Contract with City of Tower

The police contract had been discussed at a meeting on 11/12/24; the main difference in the proposed contract is a request for Tower to pay 50% of part-time officers instead of just special events, plus costs for clerical work, increases in benefits, etc.

St. Louis County Board Meeting – Date Correction

The correct date for the meeting is January 14, 2025.

New Business:

Pay Bills as Presented

Motion by Supervisor Peitso to Pay Bills as Presented

2nd by Supervisor Tuchel

Motion Passed 3-0

Water Commission Dissolution and Department Formation

Chairman Tomsich explained that with the passing of the president of the Breitung Water Commission and the lack of interested parties in volunteering for the roles within the group, the Water Commission had voted to dissolve the entity and release responsibility to Breitung Township effective 1/1/2025. It was noted that with the change in control, Public Works supervisor hours would have to be addressed through his union contract.

Motion by Supervisor Tomsich to start the process of forming a water department within the Breitung Township Board

2nd by Supervisor Tuchel

Motion Passed 3-0

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Resolution 2024-25: Stuntz Bay Access Road No Parking Designation

Motion by Supervisor Tuchel to pass Resolution 2024-25

2nd by Supervisor Peitso

Motion passed 3-0

Stuntz Bay Access Road change order

Motion by Supervisor Tuchel to approve Change Orders #1 and #2 for project #21-923

Reports

- Police – continued: Chief Reing formally retired Officer James Battin’s badge #155. The board concluded with its thanks to Officer Battin for his years of service to Breitung Township.

Next Regular Board Meeting

Thursday, December 19th, 2024 at 6:00 PM at the Breitung Community Center

Adjourn

Motion by Supervisor Tuchel to adjourn the meeting at 7:15 PM

2nd by Supervisor Peitso

Motion passed 3-0

Amber M. Zak

Respectfully Submitted

Amber Zak

Clerk, Breitung Township

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TOWNSHIP OF BREITUNG - RECEIPTS**Nov-24**

US Postmaster - Rent	465.50
Water Department - Receipts	16,391.32
McKinley Park Deposits	0.00
Water Department - Reimb Payroll - November	799.62
City of Tower - Fourth Quarter	0.00
City of Tower OT	0.00
State of MN - IRRRB Grant	10,667.25
Snowplow Assessment	30.00
CDBG Grant	75,000.00
Community Room Rent - Two Events-Suihkonen	100.00
MMD Transfer	150,000.00
Res Acct Transfer	14,736.00
NOW Intererst	122.31
MMD Interest	200.30
Water NOW Interest	15.33
Water Svgs Interest	35.79
TOTAL	268,563.42

TOWNSHIP OF BREITUNG

Nov-24

GENERAL	201,625.66
ROAD & BRIDGE	(58,197.81)
FIRE	38,098.75
PARK	46,495.00
RECREATION	8,774.14
POLICE	70,537.45
PROJECTS	(53,787.09)
WATER DEPT	81,417.21
ARPA	0.00
TOTALS	334,963.31

Township of Breitung
Balance Sheet
 As of November 30, 2024

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
FBT- Svgs Cert #1300342622	25,000.00
FBT-Savings Cert #1300319690	92,983.56
FBT - Reserve Account	207,781.76
Frandsen - MMD Savings #86	207,023.33
Frandsen - NOW #00 008 6	46,084.88
Park State Bank- NOW - Cook	437.89
Water Department - SBT NOW	21,321.43
Water Department - SBT Savings	60,095.78
Total Checking/Savings	660,728.63
Other Current Assets	
Accounts Receivable - Water	27,884.08
County Taxes Receivable	23,559.11
Total Other Current Assets	51,443.19
Total Current Assets	712,171.82
Fixed Assets	
1983 Caterpillar Grader	80,000.00
1998 Ford Water Tender	58,000.00
2001 Ford F-550 Fire Truck	101,904.04
2004 Polaris 4-Wheeler	2,500.00
2008 Custom Fire Truck	199,971.00
2013 24 Pulsecraft Fire Boat	95,500.00
2013 Arctic Cat Sowmobile	11,451.65
2013 Ford F-350 Truck/plow	56,321.98
2015 John Deere Loader	170,328.00
2016 John Deere Zero Turn Mower	8,766.00
2017 Ford Explorer Police Car	29,195.00
2017 John Deere Tractor 1025R	16,957.00
2021 GMC Sierra 2500 Truck	24,306.34
2023 International Dump Truck	149,792.47
2024 Bobcat Tool Cat	79,338.61
Campground Office	262,500.00
Construction In Progress	246,097.22
Contents-Campground Office	22,500.00
Contents-FH,G,PO	48,750.00
Contents Police Office & Garage	39,375.00
Contents Truck Storage	16,875.00
Entrance Signs	22,000.00
Fire Dept Equipment	15,671.72
Fire Hall,Garage, Post Office	300,000.00
Garage Equipment	5,000.00
Land-Ballfield Complex	10,000.00
Land-McKinely Park Campground	292,700.00
Land-Township Complex	20,000.00
Land - Township Lots	88,300.00
MINOS Building	863,964.00
Police Equipment	12,000.00
Police Office & Garage	60,000.00
Truck Storage	50,625.00
Total Fixed Assets	3,460,690.03
TOTAL ASSETS	4,172,861.85

Township of Breitung
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable	44,277.30
Accrued Salaries	2,332.60
Payroll Liabilities	4,261.25
Taxes Receivable	23,559.11
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Total Other Current Liabilities	74,430.26
Total Current Liabilities	74,430.26
Long Term Liabilities	
FBT - Rehab Loan	282,142.00
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Total Long Term Liabilities	282,142.00
Total Liabilities	356,572.26
Equity	
Opening Bal Equity	1,837,341.53
Retained Earnings	1,931,740.22
Net Income	47,207.84
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Total Equity	3,816,289.59
TOTAL LIABILITIES & EQUITY	<hr/> 4,172,861.85 <hr/>

Township of Breitung
Profit & Loss
 November 2024

	Nov 24
Ordinary Income/Expense	
Income	
Donations	7,500.00
Interest	500.47
Rents	565.50
Snow Assessment	30.00
St. Louis County	
CDBG	75,000.00
Total St. Louis County	75,000.00
State of Minnesota	
IRRRB	10,667.25
Total State of Minnesota	10,667.25
Water Department - Receipts	15,501.32
Water Dept Reimb	799.62
Total Income	110,564.16
Gross Profit	110,564.16
Expense	
Dues-Subscriptions-Licenses	
Fire	130.00
Police	1,237.95
Road & Bridge	24.25
Dues-Subscriptions-Licenses - Other	595.00
Total Dues-Subscriptions-Licenses	1,987.20
Electricity & Water	
Fire	198.85
General	198.86
Park	841.00
Police	214.13
Recreation	113.30
Road & Bridge	1,129.30
Total Electricity & Water	2,695.44
Fuel - Fuel Oil	
Fire	45.90
Police	131.60
Road & Bridge	953.35
Total Fuel - Fuel Oil	1,130.85
Insurance	
General	0.00
Police	16.00
Road & Bridge	32.00
Total Insurance	48.00
Mileage	
General	322.94
Total Mileage	322.94
Payroll Expenses	
Fire	14,736.00
General	738.49
Police	2,848.59
Road & Bridge	5,037.10
Water	799.62
Payroll Expenses - Other	28,534.06
Total Payroll Expenses	52,693.86

Township of Breitung
Profit & Loss
November 2024

	<u>Nov 24</u>
Services Rendered	
Fire	1,215.97
General	1,850.13
Park	48.45
Police	855.05
Recreation	545.00
Road & Bridge	28,408.50
Special Projects	259,862.34
Water	6,652.77
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Total Services Rendered	299,438.21
Supplies	
Fire	111.59
General	820.44
Police	586.23
Recreation	55.94
Road & Bridge	14,020.85
Water	353.00
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Total Supplies	15,948.05
Telephone	
General	120.25
Park	895.30
Police	318.38
Road & Bridge	36.24
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Total Telephone	1,370.17
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Total Expense	375,634.72
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Net Ordinary Income	-265,070.56
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Net Income	<u><u>-265,070.56</u></u>



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

daniel.reing@breitungtownship.org

November 2024 Police Report

Calls for Service (ICRs) 59

Citations 1

1 adult male citation for Driving After Revocation (DAR)

Investigation 1

An ongoing investigation for felony check forgery and felony theft. Two adult suspects.



BREITUNG POLICE DEPARTMENT



SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

daniel.reing@breitungtownship.org

Deer season is beginning. I hope everyone has a safe hunt. I again want to thank everyone who helped with last month's Tacos with Cops. I could not have done it without the assistance of many people. Thank you again also to all the businesses who donated prizes to give away as well! It is becoming an event that many people look forward to every year.

Winter is coming very soon. I remind everyone to move your vehicles that are parked on the street. The plows need to get through the snow-covered areas. Please plan accordingly. Vehicles can be issued a citation and towed for obstructing the snow removal process.

I also want to mention that I am currently writing a weekly column in the Tower News. I answer police related questions for readers that may stop me in person or write a question in by email. Please feel to write in, I enjoy educating the public on various traffic, law, or other questions.

Daniel Reing

Breitung Fire & Rescue
Box 337
33 1st Ave.
Soudan, Mn. 55782

November 2024 Fire Dept Report

Our regular monthly fire department meeting was held on 11/13/2024.

This month's training for November was Helicopter Landing Zone. The training was conducted by an outside agency. Greenwood FD and Tower FD attended. Due to bad weather the helicopter was not able to land and we conducted classroom training.

Our rescue vehicle was in need of several repairs to function properly and was out of service for several weeks. This was a very labor-intensive repair and other issues were found with pump system that needed repair. It is now back in service and fully operational.

We received three calls for this month which consisted of a structure fire in Tower, a vehicle in the ditch in Greenwood Twp and we removed the Fire/Rescue Boat and placed into winter storage.

Road and Bridge report December

Snow plows on equipment

Average plowing and sanding for December

Maintenance on equipment

Put up snow fence at Echo Point

Brushing and tree removal

Continued lead water line inventory

Continued maintenance at rink

Flooding rinks

Housing Committee Report

December 2024

Dianna Sunsdahl

- Tower Area Collaborative met December 11th @ Tower City Hall and via ZOOM. The Committee got word from MHP that the SRCG (Strengthening Rural Communities Grant) that the group was looking to get funds from is no longer available, that specific grant program is done. Now that SRCG is not an option, our request from IRRR will be considerably lower-\$7200. Will look to do soil borings and Environmental Survey done.
- Michael and Dianna met via TEAMS Meeting with Breanne a consultant that works for MHP to discuss what items are most important for grant applications and shovel ready work.
- MHP has a new employee that the team will work with to further our project along, just awaiting a date.
- The TAC Team will discuss in further detail the planning of a Community Meeting after results of testings-maybe an open house type of meeting

If anyone has any questions, feel free to contact Dianna Sunsdahl @ deputyclerk@breitungtownship.org

Dianna Sunsdahl

BREITUNG TOWNSHIP
RESOLUTION NO. 2024-26

DRAFT

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
TOWNSHIP OF BREITUNG

**RESOLUTION ACCEPTING CONTROL OF WATER ACCOUNTS WITHIN
BREITUNG TOWNSHIP AND FORMING THE BREITUNG TOWNSHIP WATER
DEPARTMENT UNDER MANAGEMENT OF THE BREITUNG TOWN BOARD AS OF
JANUARY 1, 2025.**

WHEREAS The Breitung Water Commission voted to dissolve itself as of December 31st, 2024.

WHEREAS Breitung Township is the owner of the infrastructure of water and wastewater systems within Breitung Township

WHEREAS Breitung Township is in need of an acting authority to monitor its citizens' water accounts, billing, and payment systems

NOW BE IT RESOLVED that the authorizing authority of BREITUNG TOWNSHIP does adopt this resolution. Chairman Tomsich, Supervisor Peitso, Supervisor Tichel

Upon vote taken, the following voted:

For:

Against:

Absent:

Whereupon said Resolution NO. 2024-26 was declared duly passed and adopted this 19th day of December 2024.

Timothy Tomsich – Chairman

Attest: _____
Amber Zak – Clerk

BREITUNG TOWNSHIP
RESOLUTION NO. 2024-27

DRAFT

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
TOWNSHIP OF BREITUNG

**RESOLUTION AUTHORIZING CONTRACT WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed Water Accounts Manager.

WHEREAS, Jorgine Gornick is an elected employee of said Township and will be financially interested in the services for the following described reason.

She is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$_____ per month for Water Account Manager work, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with Jorgine Gornick for a wage of \$_____ per month for services as Breitung Township Water Accounts Manager beginning January 1, 2025; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

BE IT FURTHER RESOLVED that the authorizing authority of BREITUNG TOWNSHIP does adopt this resolution. Chairman Tomsich, Supervisor Peitso, Supervisor Tichel

Upon vote taken, the following voted:

For:

Against:

Absent:

Whereupon said Resolution NO. 2024-27 was declared duly passed and adopted this 19th day of December 2024.

Timothy Tomsich – Chairman

Attest: _____
Amber Zak – Clerk

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The job description for a Accounts Manager includes the following responsibilities:

- **Overseeing all financial transactions** going in or out of an organization.
- **Budget planning, financial reporting, and record-keeping.**
- **Managing incoming and outgoing funds.**
- **Guiding financial policies, assessing risks, and advising on investment opportunities.**

Breitung Township
Equipment Replacement Fund

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Actual 2023	2024	2025	2026	2027	2028	2029	2030
Beginning Balance	\$494,403	\$412,903	\$476,536	\$501,658	\$510,058	\$54,136	\$169,635	\$236,335	\$169,785	\$224,865	\$225,865	\$146,865	\$187,865	\$243,865	\$334,865	\$94,388
Contribution June	25,000	25,000	17,200			25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Contribution Dec	25,000	25,000				25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Surface building lease	30,000	30,000	24,922													
Fire Department @ \$500/month	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Police Dept @ \$200/mo. (ended Mar)	1,200	2,400	2,400	2,400	2,400	600										
Rehab payments (total = 362,422)						58,899	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	23,523	
Interest earned on CD's									2,618							

Expenditures

1) 2013 Ford Truck												50,000				
2) John Deere Tractor/Mower			17,000							80,000						
3) 2015 John Deere Loader	154,000	16,367														
4) 1988 CAT Grader & repairs	7,500							7,672			20,000				20,000	
5) 2023 Int'l Truck & Plow & box								149,878								
6) 2000 Ford F550 Mini pumper rescue					101,900											
7) 1998 Ford F8000 Tender/Pumper - Fire										150,000						
8) 2008 Peterbilt Pumper - Fire															300,000	
9) Fire boat modifications & replace engines													20,000			
10) Zero turn mower													15,000			
11) Building Rehab loan					362,422											
12) 2021 GMC pickup & Vplow -2024							24,300			10,000						
13) Fire Dept SCBA's									38,538							
Ending Balance	<u>\$412,903</u>	<u>\$476,536</u>	<u>\$501,658</u>	<u>\$510,058</u>	<u>\$54,136</u>	<u>\$169,635</u>	<u>\$236,335</u>	<u>\$169,785</u>	<u>\$224,865</u>	<u>\$225,865</u>	<u>\$146,865</u>	<u>\$187,865</u>	<u>\$243,865</u>	<u>\$334,865</u>	<u>\$94,388</u>	<u>\$150,388</u>

BREITUNG TOWNSHIP

2024

	General	R & B	Fire	Park	Rec	Police	Projects	Water
Balance Forward	118,385.23	102,147.87	46,916.57	23,845.73	12,829.95	64,028.73	(126,059.85)	69,252.06
January Receipts	959.01	4,788.39	1,386.37	29,400.00	678.02	24,696.58	1,784.53	21,109.80
January Disbursements	13,515.86	22,280.13	3,065.87	22,891.52	2,002.94	20,671.21	977.76	16,912.79
2024 January	105,828.38	84,656.13	45,237.07	30,354.21	11,505.03	68,054.10	(125,253.08)	73,449.07
February Receipts	15,171.40	90,390.97	0.00	8,200.00	0.00	63.48	36,332.66	16,001.63
February Disbursements	10,869.15	99,312.88	4,387.06	6,147.30	1,871.48	18,265.96	47,284.61	11,726.93
2024 February	110,130.63	75,734.22	40,850.01	32,406.91	9,633.55	49,851.62	(136,205.03)	77,723.77
March Receipts	1,125.53	21.60	599.00	16,700.00	0.00	578.20	465.50	6,126.10
March Disbursements	22,915.81	30,136.15	5,758.66	25,565.87	2,076.03	25,213.93	14,800.00	11,687.18
2024 March	88,340.35	45,619.67	35,690.35	23,541.04	7,557.52	25,215.89	(150,539.53)	72,162.69
April Receipts	1,334.21	13,500.00	0.00	2,700.00	0.00	1,316.32	206,432.88	18,719.56
April Disbursements	16,351.07	19,502.10	2,902.06	3,148.47	627.42	14,295.38	39,617.53	20,332.01
2024 April	73,323.49	39,617.57	32,788.29	23,092.57	6,930.10	12,236.83	16,275.82	70,550.24
May Receipts	1,117.15	0.00	0.00	27,872.14	0.00	20,404.88	42,306.47	18,006.24
May Disbursements	14,002.44	19,213.09	3,198.23	36,633.74	1,296.85	12,537.42	20,036.07	12,026.48
2024 May	60,438.20	20,404.48	29,590.06	14,330.97	5,633.25	20,104.29	38,546.22	76,530.00
June Receipts	62,470.62	105,839.69	31,776.85	25,051.50	15,522.85	54,611.05	30,977.19	18,192.42
June Disbursements	59,066.15	54,266.80	22,552.80	24,121.52	9,396.56	20,789.76	3,518.90	14,502.39
2024 June	63,842.67	71,977.37	38,814.11	15,260.95	11,759.54	53,925.58	66,004.51	80,220.03

2024	General	R & B	Fire	Park	Rec	Police	Projects	Water
July Receipts	32,548.35	50,824.58	15,807.05	40,066.59	6,360.53	23,601.83	2,215.50	21,658.47
July Disbursements	17,385.88	44,036.99	3,183.71	35,991.23	3,446.40	16,908.36	83,233.94	27,684.26
2024 July	79,005.14	78,764.96	51,437.45	19,336.31	14,673.67	60,619.05	(15,013.93)	74,194.24
August Receipts	177,277.89	2,890.01	0.00	33,199.52	1,505.00	22,061.12	65,343.70	17,051.87
August Disbursements	17,961.14	22,533.61	3,041.60	29,098.21	2,544.96	15,534.52	14,981.62	18,171.78
2024 August	238,321.89	59,121.36	48,395.85	23,437.62	13,633.71	67,145.65	35,348.15	73,074.33
September Receipts	66,537.04	213.64	0.00	43,076.25	0.00	12,701.83	465.50	10,650.36
September Disbursemen	76,822.24	18,595.97	3,341.63	23,421.10	2,175.07	13,642.38	7,654.62	16,984.04
2024 September	228,036.69	40,739.03	45,054.22	43,092.77	11,458.64	66,205.10	28,159.03	66,740.65
October Receipts	1,113.66	498.51	0.00	12,500.70	0.00	26,876.36	109,117.50	23,667.41
October Disbursements	14,973.43	39,944.21	3,281.38	6,655.11	1,617.93	10,537.78	17,334.03	15,715.22
2024 October	214,176.92	1,293.33	41,772.84	48,938.36	9,840.71	82,543.68	119,942.50	74,692.84
November Receipts	1,222.23	30.00	14,736.00	0.00	0.00	0.00	86,132.75	16,442.44
November Disbursement	13,773.49	59,465.47	18,410.09	2,443.36	1,066.57	12,061.90	259,862.34	9,718.07
2024 November	201,625.66	(58,142.14)	38,098.75	46,495.00	8,774.14	70,481.78	(53,787.09)	81,417.21
December Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
December Disbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024 December	201,625.66	(58,142.14)	38,098.75	46,495.00	8,774.14	70,481.78	(53,787.09)	81,417.21
RECEIPTS	360,877.09	268,997.39	64,305.27	238,766.70	24,066.40	186,911.65	581,574.18	187,626.30
DISBS	277,636.66	429,287.40	73,123.09	216,117.43	28,122.21	180,458.60	509,301.42	175,461.15

BREITUNG TOWNSHIP
RESOLUTION NO. 2024-28

DRAFT

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
TOWNSHIP OF BREITUNG

**RESOLUTION SUPPORTING CONSTRUCTION OF THE MCKINLEY TRAIL CR 697
AND APPLICATION TO THE MN-DoT ACTIVE TRANSPORTATION GRANT**

WHEREAS up to \$12.502 million in Active Transportation funding is available, with a minimum of \$50,000 and a cap of \$1.0 million for each project

WHEREAS Breitung Township acknowledges that AT funds can be used to reimburse construction costs on AT eligible items, and that construction costs above the AT infrastructure grant amount will need to have alternate funding sources

WHEREAS The existing County Highway # 697 does not have a safe route for walkers or bikers that connect the existing hiking/biking trails from each end of the segment and limits the safe access to each entry point.

WHEREAS The construction of the new connecting trail will alleviate the hazardous route and unsafe mix of vehicles and pedestrians and bikers by providing a trail off of the county roadway that connects to other trails at each end of the hazard area. This will enable users of the new trails to safely walk or bike and to extend their travels on existing trails and multiple entities thereby boosting their health benefits.

WHEREAS Previous planning efforts on the corridor include the Howard Wagner Tower trail group and joint community planning committees on potential alternatives to end the complex and serious mix of users and unsafe conditions.

WHEREAS the project will benefit multiple parties including but not limited to Breitung Township and City of Tower residents, users across the state and other visitors and tourists especially those visiting the Hoodoo Point Campground, McKinley Park Campground and the Lake Vermilion Soudan Underground State Park. Additionally, the project will make the final connection to the Mesabi Trail which stretches from Ely to Grand Rapids, St. Louis County public works will benefit from improved traffic conditions and individual property owners along Highway 697 will enjoy the benefits of safe access to the area.

WHEREAS the probable construction cost of \$697,500 and is planned for completion in year 2026

WHEREAS Other types of funding sources are duly being investigated and applying for and are not secure at this time

WHEREAS coordination efforts with St. Louis County, Breitung Township and the City of Tower have included the alternative of locating the trail on various routes, and multiple meetings and options considered and site visits with St. Louis County personnel

DRAFT

THEREFORE, BE IT RESOLVED THAT:

1. The town board of the Township of Breitung supports the construction of the Project and agrees to maintain such improvements
2. The town board of the Township of Breitung supports submittal of the AT application
3. The Township of Breitung provides assurance that the township will pay all costs associated with the project beyond the AT infrastructure grant amount.
4. The town board of the Township of Breitung seeks the support by resolution of the county to act as project sponsor for the project should the township be selected to receive AT infrastructure funds, and that such sponsorship shall include the following responsibilities:
 - Serve as the fiscal agent on behalf of the community
 - Request SAP/SP number for the project
 - Ensure the project meets milestones and dates for scheduled completion
 - Assist local agency in execution of any grant agreement
 - Develop, review and approve the construction plan project
 - Ensure the project meets milestones and dates for scheduled completion
 - Ensure that any required environmental documents and permits are received, and requirements are followed
 - Submit plan, engineers estimate, and proposal to the DSAE
 - Advertise, let, and award the project
 - Submit the State Aid Pay Requests to the DSAE
 - Communicate progress and updates with the DSAEs and State Aid Active Transportation

Engineer

- Ensure that the project receives adequate supervision and inspection
- Assist with project close out and final contract documents
- Retain Project documents in accordance with document retention schedule

Passed and Adopted by the Breitung Township Board this 19th day of December, 2024.
Chairman Tomsich, Supervisor Peitso, Supervisor Tuchel

For:

Against:

BY THE TOWNSHIP BOARD

DRAFT

Timothy Tomsich – Breitung Township Chairperson
chairman@breitungtownship.org

Attest: _____
Amber Zak – Breitung Township Clerk

TOWNSHIP OF BREITUNG
RESOLUTION NO. 2024-29

DRAFT

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
TOWNSHIP OF BREITUNG

**RESOLUTION AUTHORIZING THE TOWNSHIP OF BREITUNG TO MAKE
APPLICATION TO AND ACCEPT FUND FROM IRRRB FY24 GRANT WRITING
ASSISTANCE**

WHEREAS The authorizing authority approves of the attached application for Grant Writing Assistance.

WHEREAS The authorizing authority agrees to accept funding for the underlying project if approved by the IRRRB.

NOW BE IT RESOLVED that the authorizing authority of the Township of Breitung does adopt this resolution. Chairman Tomsich, Supervisor Peitso, Supervisor Tuchel

Upon vote taken, the following voted:

For:

Against:

Whereupon said Resolution NO. 2024-29 was declared duly passed and adopted this 19th day of December 2024.

Timothy Tomsich – Chairman

Attest: _____
Amber Zak – Clerk

INTERNATIONAL UNION OF OPERATING ENGINEERS

LOCAL NO. 49, 49A, 49B, 49C, 49D, 49E, 49L
MINNESOTA • NORTH DAKOTA • SOUTH DAKOTA

EUGENE J. GROVER, President
MARK J. POTTIEN, Vice President
STEVE R. PIPER, Recording-Corresponding Secretary
MARVIN J. HOSE, Treasurer



RYAN P. DAVIES
Business Manager/Financial Secretary

2829 Anthony Lane South, Minneapolis, MN 55418-3285
Phone (612) 788-9441 • Toll Free (866) 788-9441 • Fax (612) 788-1936

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between the Breitung Township, hereafter ("Township") and Local 49 of the International Union of Operating Engineers hereafter ("Union").

WHEREAS, the Township and the Union are parties to a Collective Bargaining Agreement (CBA) in effect January 1, 2024 until December 31, 2026; and

WHEREAS, the Township Maintenance Supervisor – Operator job classification has been receiving an annual stipend of \$8,700.00 paid monthly in the amount \$725.00 per month from the Breitung Water Commission and this annual stipend has not been included in the wage schedule in the CBA; and

WHEREAS, the Township and Breitung Water Commission have elected to add the annual stipend to the Base wage schedule in Article 15 WAGES – Classifications of the current CBA for the Maintenance Supervisor – Operator job classification Effective January 1, 2025; and

NOW THEREFORE, both parties agree as follows:

1. The Wage schedule currently recognized in the CBA in Article 15 WAGES – Classifications shall be modified as follows:

<u>CLASSIFICATIONS</u>	1-1-24	1-1-25	1-1-26
I Maintenance Supervisor-operator	\$27.07	\$32.62	\$33.76
Maintenance Assistant	\$21.53	\$22.61	\$23.51

This wage shall be used for purposes including but not limited to, future wage rates and calculation of overtime pay.

2. This Memorandum of Understanding represents the full and complete agreement between the parties regarding this matter.

FOR BREITUNG TOWNSHIP

Board Chair

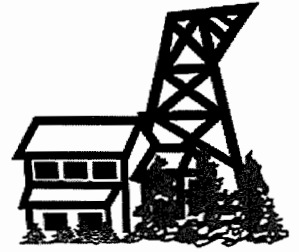
Town Clerk

**FOR LOCAL 49 INTERNATIONAL UNION
OF OPERATING ENGINEERS**

Tom Gorsma, Steward

Daniel Manick, Area Bus. Rep.

BREITUNG TOWNSHIP



PO Box 56 | Soudan | MN | 55782

12/19/2024

Minnesota Public Facilities Authority
1st National Bank Building
332 Minnesota St., Suite W820
St. Paul MN 55101

DRAFT

Attn: Peter Bradshaw | Sr. Loan Officer

Dear Mr. Bradshaw,

The Breitung Town Board does hereby formally request to cancel our PFA loan. On December 19, 2024, the board took action by motion to cancel the loan.

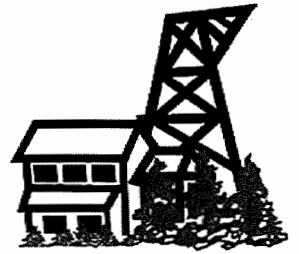
Thank you,

Breitung Town Board

Timothy Tomsich, Chairperson

Amber Zak - Clerk

BREITUNG TOWNSHIP



PO Box 56 | Soudan | MN | 55782

December 18, 2024

Terry Wagoner
Soudan Store
PO Box 610
Soudan, MN 55782

RE: 2025 License to Make Retail Sales of Cigarette and Other Tobacco Products

Dear Mr. Wagoner,

Enclosed please find the license application for Tobacco and other Tobacco Related Devices and Certificate of Compliance for Workers' Compensation Law. Also included is information from the Department of Revenue on License requirements for retailers. The fee for 2025 is \$50.00. Should you have any questions, please don't hesitate to call the office.

The following items need to be returned to the address noted above and a new license will be issued upon receipt:

- License Application
- Certificate of Compliance
- Certificate of Liability Insurance
- \$50.00 fee

Thank you,

Amber Zak
Breitung Township Clerk
218-753-6020

US Public Safety Group

766 Falmouth Rd, Suite B10
Mashpee, MA 02649
support@epolicesupply.com
www.epolicesupply.com
800-789-0000
EIN Number: 04-3537400
Toll Free Fax: 617-773-0000

Estimate

Estimate No: 2804
Date: 12/06/2024

For: DANIEL REING
daniel.reing@breitungtownship.org
Breitung Police Department
41 1st Ave
Soudan, Minnesota, 55782
218-753-6660

Ship To: Breitung Police Department
41 1st Ave
Soudan, Minnesota, 55782

Tracking No
Ship Via
FOB

Description	Quantity	Rate	Amount
Badge Model Number: S259 Badge Quantity: 7 Badge Finish: GOLD ELECTROPLATE Line 1: OFFICER Line 2: BREITUNG Line 4: POLICE Line 5: DEPT Center Seal: MNM Center Seal Type: MULTI COLOR Letter Font: BLOCK Text Separator: NONE Enamel Type: SOFT (REGULAR) Letter Color: BLACK Attachment: PIN & SAFETY CATCH Badge DAP: CURVED	8	\$114.50	\$916.00
Sku: SW-MISCSW1 1 X Custom Center Seal Die Charge 5-9 badges	1	\$300.00	\$300.00
COMPLIMENTARY SHIPPING	1	\$0.00	\$0.00

Subtotal	\$1,216.00
Shipping	\$0.00
Total	\$1,216.00

Total	\$1,216.00
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Comments

Estimates are valid for 90 Days. We will be happy to review any estimate older than 90 days, many times we can honor the prices.
Dies previously created, which are 3 years or older, may require new die charges. THERE ARE NO RETURNS OR REFUNDS ON CUSTOM ITEMS as noted on the website.

CUSTOM SEAL OF PATCH .png

