

# Township of Breitung Agenda: Annual Electors' Meeting

**Township of Breitung Annual Meeting 03/11/2025**

**Breitung Community Center at 8:30 PM**

**33 1<sup>st</sup> Avenue, Soudan, MN 55782**

- Call the meeting to order
- Pledge of Allegiance
- Nominate a Moderator
- Reading of the 2024 Annual Meeting Minutes and the 2024 Continued Annual Meeting Minutes or motion to dispense with reading and approve as distributed or corrected
- Reports:
  - Financial Report, Jorgine Gornick – Treasurer
  - Road & Bridge Report, Tom Gorsma – Maintenance Supervisor
  - Police Report, Daniel Reing – Police Chief
  - Fire & Rescue Report, Trevor Banks – Fire & Rescue Chief
  - McKinley Park Report, Susie Chiabotti – Park Manager
  - Chairman's Report, Tim Tomsich – Chairman
- Tax Levy
- Ordinance 90-03A
- Donation Request:
  - Northwoods Bear Bots Robotics Team
  - Friends of the Parks – Cook, MN
  - Tower-Soudan Historical Society
- Funds to Support Events
  - 4<sup>th</sup> of July
  - Big Truck Night
  - Old Settlers
  - Cemetery
- Other Business
- Set Next Meeting Date
- Adjourn

**Township of Breitung Annual Meeting 03/12/2024-8:30 PM**  
**In Person Meeting at the Breitung Community Center**  
**33 First Avenue, Soudan Minnesota**

**Residents Present:** Tom Gorsma, Stephanie Ukkola, Tim Tomsich, Lori Sundeen-Tomsich, Chuck Tekautz, Jorgine Gornick, Amber Zak, Jeanne Driscoll, Terry Driscoll, Erin Peitso, Rolf Anderson, Laurie Anderson, Anthony Sikora, Greg Dostert

**Non-Residents Present:** Daniel Reing

Call to Order @ 8:35pm by Tim Tomsich

Pledge of Allegiance

**Moderator:**

Motion by Stephanie Ukkola to name Tim Tomsich Moderator

2<sup>nd</sup> by Chuck Tekautz

Motion passed unanimously

**Minutes:**

Motion by Rolf Anderson to dispense with reading of the 2023 Annual Meeting Minutes 03/14/23 and approve with corrections to changing the date at the top to 2023 instead of 2022 as distributed

2<sup>nd</sup> by Stephanie Ukkola

Motion passed unanimously

**Reports:**

- Financial Report-read by Tim Tomsich  
Motion made by Greg Dostert to accept Financial Report as presented  
2<sup>nd</sup> by Tom Gorsma  
Motion passed unanimously
- Road and Bridge Report-Maintenance Supervisor went over highlights and upcoming projects for the coming year. Thanked Jorgine Gornick and Dianna Sundahl for support in 2023.  
Motion made Charles Tekautz to accept Road and Bridge Report as presented  
2<sup>nd</sup> Rolf Anderson  
Motion passed unanimously
- Police Report-Chief Reing discussed several highlights including implementing GREAT Program in local schools, Annual Taco's with Cops events and ongoing work to upgrade the departments' systems and hardware. Gave thanks to the Township and for the support of the Board, Jorgine Gornick, Dianna Sundahl and Trudy Hendricks.  
Motion made by Stephanie Ukkola to accept Police Report as presented  
2<sup>nd</sup> by Erin Peitso  
Motion passed unanimously
- Fire and Rescue Report-Report included in the packet  
Motion by Charles Tekautz to accept Fire and Rescue Report as presented  
2<sup>nd</sup> by Stephanie Ukkola

Motion passed unanimously

- McKinley Park Report-Report included in the packet

Motion made by Laurie Anderson to accept McKinley Park Report as presented  
2<sup>nd</sup> by Stephanie Ukkola

Motion passed unanimously

- Chairman's Report-read by Tim Tomsich

Motion made by Greg Doster to accept report as presented  
2<sup>nd</sup> by Tom Gorsma

Motion passed unanimously

- Tax Levy-Tim Tomsich reviewed the levy reports and findings for the 2024 Tax Levy year. Due to multiple outstanding possibilities, Tim Tomsich recommended holding off on setting the levy until July or August. Items that may affect the levy are:

- Tower Area Ambulance-Subsidy not known at this time, should be approved in the next few months
- Thompson Farm Road-Grant Applications for this project is still in the works, should be decided in the next few months. Anthony Sikora asked for further clarification of moving the Thompson Farm Road, noted it is on the agenda for later in the meeting.

Motion made by Tony Sikora to continue the meeting on August 13<sup>th</sup>, 2024 @ 6:00pm at the Breitung Community Center for the purpose of setting the tax levy and conducting any business allowed at the Annual Meeting

2<sup>nd</sup> by Tom Gorsma

Motion passed unanimously

- Ambulance Replacement Fund-Charles Tekautz provided remarks on the replacement of an ambulance for the Tower Area Ambulance. Breitung doubled last years payments from \$15 per capita to \$30 per capita, funding still short due to non-participation from neighboring townships. Subsidy still outstanding and Anthony Sikora thanked Charles Tekautz for his time and efforts on the Ambulance Commission.
- TBWWB-Pond Capacity-Continued effort by Tower/Breitung to decrease stormwater runoff into the ponds. Droughts have been a positive thing, as less water going to the ponds. During a bad rain year, could run into an issue of being out of compliance with MPCA guidelines.
- Thompson Farm Road-Altering and Vacating Portions of-Tim Tomsich provided further information on the status of this project stating that everything is in place except the funding. Tomsich was hopeful that the funds would come through as the project was mutually beneficial to multiple parties; he further stated the township board would not proceed with the project if funds were not received. On advice from legal counsel as to the correct steps to take to continue the project, a motion was requested to further the project once funds were received. Tony Sikora indicated concern that by the time the funds were or were not received, a partially new board would be in place and that there was no assurance that the project would not proceed without funding.

Motion was made by Terry Driscoll to authorize the Town Board to alter the Thompson Farm Road by creating new access from Highway 169 directly in alignment with the existing north-south orientation of the road as depicted on the engineered drawing, further stating that the

Motion by Resident Zak to pass the levy as presented

Second by Resident Gorsma

Ayes: 9 Nays 1

Motion passed

**Donation requests**

Donation requests were reviewed

Motion by Resident Dianna Sundahl to donate \$500 to Northwoods Partners

2<sup>nd</sup> by Resident Zak

Motion passed unanimously

Motion by Resident Tomsich to refer BEST Youth Baseball to the Joint Powers Recreation Board for donation request

2<sup>nd</sup> by Resident Dianna Sundahl

Motion passed unanimously

**Other Business:** None

**Date for Next Annual Meeting:**

Next Meeting Date: Tuesday, March 11, 2025, immediately following the Board of Canvass Meeting at approximate 8:30 PM

**Adjourn:**

Motion to Adjourn at 7:36 PM by Resident Dianna Sundahl

2<sup>nd</sup> by Matt Tichel

Motion passed unanimously

Respectfully Submitted,

Amber Zak  
Clerk, Breitung Township

Timothy Tomsich  
Moderator, Breitung Township

**Continuation of the Township of Breitung Annual Elector's Meeting**  
**08/15/2023 – 7:00 PM**  
**In Person Meeting at the Breitung Community Center**  
**33 First Avenue, Soudan Minnesota**

**Residents Present:** Tim Tomsich, Matt Tuchel, Erin Peitso, Jorgine Gornick, Amber Zak, Tom Gorsma, Trudy Hendricks, Jim Battin, Terry Sundahl, Dianna Sundahl

**Non-Residents Present:** Dan Reing (Chief of Police), Jodi Summit (The Timberjay Newspaper), Jen Shuster-Dahlin (The Tower News)

Call to Order @ 7:00 PM by Clerk Zak

**Pledge of Allegiance**

**Moderator:**

Motion by Amber Zak to name Tim Tomsich Moderator

2<sup>nd</sup> by Dianna Sundahl

Motion passed unanimously

**Levy**

Moderator Tomsich spoke on the purpose of the continuation of the annual meeting, citing several ongoing construction projects and the need to set the levy. Tomsich set forth the recommendation from the Township Board that the residents approve a 7.25% (\$50,000) increase to the levy. In his recommendation, he noted that there had been major improvements to Road & Bridge projects but that the recent flooding events had showed the Township where it was vulnerable. If it were not for the Township owned gravel pit, multiple full time Road & Bridge employees, purchases and keeping of road maintenance equipment, the township would be much more indebted to contractors for all the flood repairs and mitigation. He further noted that materials and labor are at a much higher cost than they used to be, and therefore, \$40,000 of the recommended levy increase would be for the Road and Bridge fund. He further explained that \$5,000 would go toward Road and Bridge Medical insurance, benefits, & wages and an additional \$5,000 would go toward the General Fund's Liability & Workers Comp Insurance, these two items being increased due to the general national economic status and forces outside the Township's ability to mitigate.

Resident Zak noted the appreciation for having well-maintained roadways and that an increase would be acceptable; Resident Battin agreed with the comment

Resident Dianna Sundahl requested a copy of the current tax levy budget, this was provided by Jorgine Gornick and is attached heretofore to the Continuation of the Annual Elector's Meeting Agenda.

Moderator Tomsich touched on several levy designations including the police budget, stating that the Township routinely funds the full cost in case of the event that the City of Tower should choose to opt out of the police contract. He also stated that although the ambulance subsidy had been raised, the Township has not raised the levy in response and has been able to fund it through other means.

Town Board will vacate that portion of the existing Thompson Farm Road as shown in the drawing upon completion and opening of the new access to Highway 169 and to set a future hearing for formal action the establishment of the altered road on June 18· 2024 at 6:00 PM at the Breitung Community Center. This motion contingent on the receiving of funds from the Long-Range Improvement Plan.

2<sup>nd</sup> by Tom Gorsma

Motion passed unanimously

- Tower Soudan Historical Society Requesting \$500.00 towards the Historic Fire Hall restoration  
Motion by Stephanie Ukkola to donate \$500.00 to the TSHS Historic Fire Hall Restoration Project  
2<sup>nd</sup> by Rolf Anderson  
Motion passed unanimously
- St Louis County Extension-Youth in Action  
Motion by Stephanie Ukkola to deny the donation request due to this organization was not impactful to the Township of Breitung  
2<sup>nd</sup> by Amber Zak  
Motion passed unanimously
- Northwoods Partners-Caring Connections  
Motion by Charles Tekautz to review Northwoods Partners funding request at the August 13<sup>th</sup> meeting after gathering more information on its role in Breitung Township  
2<sup>nd</sup> by Rolf Anderson  
Motion passed unanimously
- Funds to Support Events-funds listed below are for year 2023
  - 4<sup>th</sup> of July Community Picnic-2k includes food and in-kind labor
  - Big Truck Night-\$300 food
  - Old Settlers-\$200 donation
  - Cemetery Association-\$3000 for upkeep, \$273 for Computer Software-it was noted that the funds for the Computer Software may need to be adjusted, have not yet received actual costs
  - Joint Recreation Board-\$300Motion by Charles Tekautz to continue support above for all events as noted above  
2<sup>nd</sup> by Anthony Sikora  
Motion passed unanimously

**Date for Continuation of Annual Meeting:**

August 13<sup>th</sup>, 2024, 6:00pm @ the Breitung Community Center

Respectfully Submitted

Amber Zak  
Breitung Township Resident

Timothy Tomsich  
Moderator, Breitung Township

**TOWNSHIP OF BREITUNG  
DECEMBER 31, 2024**

**LIABILITIES**

Frandsen Bank and Trust ReHab Loan	282,142.00
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<b>Total Liabilities</b>	<b>\$282,142.00</b>
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**Reserve Funds**

Frandsen Bank & Trust – MMD – Account #1110183438	
Recreation	0.00
Class 5 Gravel	11,079.35
Equipment Replacement	55,961.84
Building & Grounds	45,000.00
Sick Days	18,429.26
Police Car	42,147.29
Fireman's Pension	21,092.00
Fireman's Equipment Replacement	15,000.00
Town Hall Rehab Payments	20,000.00

<b>Total Reserve Funds</b>	<b>\$228,709.74</b>
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**Operating Funds**

Frandsen - Now Checking #000086	26,697.97
Frandsen - MMD #86	332,197.98
Park State Bank - Now Checking #16402448	975.54
Frandsen - Water Dept. #1110100436	18,067.51
Frandsen - Water Dept. Svgs #50	<u>70,135.50</u>

<b>Total Operating Funds</b>	<b>\$448,074.50</b>
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**FBT Savings Certificates**

Cert # 1300319690	92,983.56
Cert # 1300342622	25,825.75

<b>Total Savings Certificates</b>	<b>\$118,809.31</b>
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**Township of Breitung**  
**Balance Sheet**  
 As of December 31, 2024

	Dec 31, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
FBT- Svgs Cert #1300342622	25,825.75
FBT-Savings Cert #1300319690	92,983.56
FBT - Reserve Account	228,709.74
Frandsen - MMD Savings #86	332,197.98
Frandsen - NOW #00 008 6	26,697.97
Park State Bank- NOW - Cook	975.54
Water Department - SBT NOW	18,067.51
Water Department - SBT Savings	70,135.50
<b>Total Checking/Savings</b>	795,593.55
<b>Other Current Assets</b>	
Accounts Receivable - Water	27,884.08
County Taxes Receivable	23,559.11
<b>Total Other Current Assets</b>	51,443.19
<b>Total Current Assets</b>	847,036.74
<b>Fixed Assets</b>	
1983 Caterpillar Grader	80,000.00
1998 Ford Water Tender	58,000.00
2001 Ford F-550 Fire Truck	101,904.04
2004 Polaris 4-Wheeler	2,500.00
2008 Custom Fire Truck	199,971.00
2013 24 Pulsecraft Fire Boat	95,500.00
2013 Arctic Cat Sownmobile	11,451.65
2013 Ford F-350 Truck/plow	56,321.98
2015 John Deere Loader	170,328.00
2016 John Deere Zero Turn Mower	8,766.00
2017 Ford Explorer Police Car	29,195.00
2017 John Deere Tractor 1025R	16,957.00
2021 GMC Sierra 2500 Truck	24,306.34
2023 International Dump Truck	149,792.47
2024 Bobcat Tool Cat	79,338.61
Campground Office	262,500.00
Construction In Progress	246,097.22
Contents-Campground Office	22,500.00
Contents-FH,G,PO	48,750.00
Contents Police Office & Garage	39,375.00
Contents Truck Storage	16,875.00
Entrance Signs	22,000.00
Fire Dept Equipment	15,671.72
Fire Hall,Garage, Post Office	300,000.00
Garage Equipment	5,000.00
Land-Ballfield Complex	10,000.00
Land-McKinely Park Campground	292,700.00
Land-Township Complex	20,000.00
Land - Towship Lots	88,300.00
MINOS Building	863,964.00
Police Equipment	12,000.00
Police Office & Garage	60,000.00
Truck Storage	50,625.00
<b>Total Fixed Assets</b>	3,460,690.03
<b>TOTAL ASSETS</b>	<b>4,307,726.77</b>



**Township of Breitung**  
**Balance Sheet**  
As of December 31, 2024

	<u>Dec 31, 24</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Accounts Payable	44,277.30
Accrued Salaries	2,332.60
Payroll Liabilities	4,286.11
Taxes Receivable	23,559.11
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<b>Total Other Current Liabilities</b>	74,455.12
<b>Total Current Liabilities</b>	74,455.12
<b>Long Term Liabilities</b>	
FBT - Rehab Loan	282,142.00
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<b>Total Long Term Liabilities</b>	282,142.00
<b>Total Liabilities</b>	356,597.12
<b>Equity</b>	
Opening Bal Equity	1,837,341.53
Retained Earnings	1,931,740.22
Net Income	182,047.90
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<b>Total Equity</b>	3,951,129.65
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<hr/> <b>4,307,726.77</b> <hr/>

**Township of Breitung**  
**Profit & Loss**  
 January through December 2024

	Jan - Dec 24
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Dog Tags	40.00
Donations	11,041.01
Interest	10,576.65
McKinley Park Campground	201,547.65
Miscellaneous	10,633.08
Police Contract	84,309.59
Police Miscellaneous	3,058.28
Projects/Grants/CDBG	20,000.00
Refunds	3,740.48
Rents	7,791.00
Road & Bridge Miscellaneous	48,566.01
Snow Assessment	2,402.20
St. Louis County	
Apportionment	679,464.06
CDBG	75,000.00
DNR -PILT	157,853.29
Taconite Municipal aid	25,000.00
Taconite Prod Tax	27,869.00
Town Road Aid	11,052.36
<b>Total St. Louis County</b>	<b>976,238.71</b>
State of Minnesota	
Disparity Aid	6,439.00
DNR - Grants	150,000.00
Firefighter Traing & Educ Reimb	2,786.39
IRRRB	236,231.18
Local Government Aid	5,809.00
Miscellaneous	2,102.25
Police State Aid	12,611.83
Police Training & Vest	2,027.28
<b>Total State of Minnesota</b>	<b>418,006.93</b>
Water Department - Receipts	201,211.42
Water Dept Reimb	9,184.57
<b>Total Income</b>	<b>2,008,347.58</b>
<b>Gross Profit</b>	<b>2,008,347.58</b>
<b>Expense</b>	
Assistance	
Fire	15,900.00
General	17,490.06
Park	0.00
Recreation	300.00
Road & Bridge	5,000.00
<b>Total Assistance</b>	<b>38,690.06</b>
Dues-Subscriptions-Licenses	
Fire	633.69
General	3,559.23
Park	1,790.00
Police	5,580.15
Road & Bridge	285.47
Water	1,260.00
<b>Total Dues-Subscriptions-Licenses</b>	<b>13,108.54</b>

**Township of Breitung**  
**Profit & Loss**  
 January through December 2024

	Jan - Dec 24
<b>Electricity &amp; Water</b>	
Fire	2,751.49
General	2,751.50
Park	8,238.16
Police	3,325.27
Recreation	2,179.95
Road & Bridge	13,924.74
<b>Total Electricity &amp; Water</b>	33,171.11
<b>Fuel - Fuel Oil</b>	
Fire	1,831.07
General	2,315.71
Park	843.72
Police	6,247.58
Recreation	1,383.85
Road & Bridge	14,983.27
<b>Total Fuel - Fuel Oil</b>	27,605.20
<b>Insurance</b>	
Fire	3,937.00
General	12,442.00
Park	5,109.00
Police	17,141.00
Recreation	2,321.00
Road & Bridge	16,154.00
Water	284.00
<b>Total Insurance</b>	57,388.00
<b>Interest Expense</b>	9,251.89
<b>Mileage</b>	
General	783.56
Police	453.59
Road & Bridge	77.72
<b>Total Mileage</b>	1,314.87
<b>Payroll Expenses</b>	
Fire	14,736.00
General	11,237.23
Police	37,182.87
Road & Bridge	61,069.89
Water	9,090.60
Payroll Expenses - Other	401,908.75
<b>Total Payroll Expenses</b>	535,225.34
<b>Seminars &amp; Education</b>	
Fire	470.00
General	105.00
Police	1,076.25
<b>Total Seminars &amp; Education</b>	1,651.25
<b>Services Rendered</b>	
1099-NEC	91,477.20
Fire	44,716.22
General	14,958.23
Park	28,625.16
Police	9,321.45
Recreation	6,206.39
Road & Bridge	73,291.68
Special Projects	510,855.10
Water	145,592.49
<b>Total Services Rendered</b>	925,043.92

**Township of Breitung**  
**Profit & Loss**  
January through December 2024

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	<u>Jan - Dec 24</u>
Supplies	
Fire	7,002.19
General	16,359.63
Park	28,068.40
Police	15,395.80
Recreation	8,442.18
Road & Bridge	41,861.52
Special Projects	42,303.61
Water	9,679.83
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Total Supplies	169,113.16
Telephone	
General	1,575.34
Park	8,329.07
Police	3,833.29
Road & Bridge	998.64
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Total Telephone	14,736.34
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Total Expense	1,826,299.68
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Net Ordinary Income	182,047.90
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Net Income	<u><u>182,047.90</u></u>

# TOWNSHIP OF BREITUNG

Dec-24

GENERAL	218,259.23
ROAD & BRIDGE	(4,667.27)
FIRE	53,193.27
PARK	45,208.36
RECREATION	20,222.42
POLICE	104,675.82
PROJECTS	(79,846.59)
WATER DEPT	88,203.01
ARPA	0.00
TOTALS	445,248.25

# BREITUNG TOWNSHIP

	2024	2023	2022
JANUARY			
Apportionment - County	\$8,697.58	\$ 9,501.49	\$9,802.50
Taconite Production Tax	\$13,254.00	\$ 11,684.00	\$11,706.00
MARCH			
Town Road Aid	\$11,052.36	\$ 9,818.35	\$13,540.41
APRIL			
Tax Forfeit Land	\$0.00	\$ 356.28	\$5,069.45
JUNE			
Apportionment - 70% - SLC	\$281,211.00	\$ 268,161.00	\$0.00
ARPA	\$0.00		\$33,385.73
JULY			
Apportionment - SLC	\$115,227.01	\$ 113,351.51	\$375,744.73
LGA - Town Aid	\$2,904.50	\$ 3,092.00	\$2,621.50
Apportionment - Late Pmt	\$0.00	\$ -	\$5,313.98
COVID - CARES	\$0.00	\$ -	\$0.00
AUGUST			
Disparity Aid - State	\$3,220.00	\$ 3,220.00	\$3,220.00
Taconite Production Tax	\$14,615.00	\$ 11,748.00	\$11,706.00
LEVY CERTIFICATION FORM	9/19/2024	5/25/2023	8/31/2022
SEPTEMBER			
Super PILT - DNR	\$157,853.29	\$ 118,553.12	\$160,123.59
Police Aid - State	\$12,611.83	\$ 10,889.42	\$4,173.51
Taconite Municipal aid	\$25,000.00	\$ 15,000.00	\$15,000.00
Super PILT - DNR	\$157,853.29	\$ 36,340.00	
NOVEMBER			
ARPA Funds	\$0.00	\$ 20,000.00	\$15,000.00
DECEMBER			
Apportionment - SLC	\$269,997.03	\$ 252,869.82	\$259,238.80
League of MN Cities Dividend	\$3,422.00	\$ 1,350.00	\$4,605.00
Disparity Aid - State	\$3,219.00	\$ 3,219.00	\$3,219.00
Apportionment - SLC	\$4,971.09	\$ 3,017.15	\$3,462.36
LGA - Town Aid	\$2,904.50	\$ 3,092.00	\$2,621.50

**2021****2020**

\$ 7,941.63 \$ 6,518.24  
\$ 12,927.00 \$ 13,852.00

\$ 9,286.96 \$ 9,560.20

\$ 905.08 \$ -

\$ 254,003.00 \$ 244,594.00

\$ 107,461.34 \$ 104,825.81

\$ 1,993.00 \$ 1,621.50

\$ - \$ 39,270.47

\$ - \$ 14,500.00

\$ 3,220.00 \$ 3,220.00

\$ 12,927.00 \$ 21,451.00

Aug 30 2021

Aug 20 2020

\$ 160,122.13 \$ 160,095.61

\$ 18,365.14 \$ 18,902.07

\$ 15,000.00 \$ 15,000.00

\$ 232,728.55 \$ 217,968.01

\$ 6,692.00 \$ 2,490.00

\$ 3,219.00 \$ 3,219.00

\$ - \$ -

\$ 1,993.00 \$ 1,621.50

# McKinley Park Campground

2024	MAY	JUNE	JULY	AUGUST	SEPT/OCT	TOTAL
Seasonal	72,200.00	5,700.00	12,200.00	1,500.00	2,000.00	93,600.00
Monthly	5,350.00	9,800.00	16,200.00	15,400.00	18,850.00	65,600.00
Weekly-No Electric	0.00	395.00	0.00	0.00	0.00	395.00
Weekly - Electric	325.00	0.00	0.00	650.00	650.00	1,625.00
Daily-No Electric	1,032.50	885.00	1,091.00	1,622.00	1,209.50	5,840.00
Daily - Electric	1,860.00	2,896.50	3,454.50	3,433.50	1,853.50	13,498.00
Boat Launch	350.00	270.00	230.00	320.00	220.00	1,390.00
Shower/Washer/Dry	205.50	267.50	553.00	352.00	367.00	1,745.00
Seasonal Storage	0.00	0.00	0.00	0.00	17,400.00	17,400.00
<b>2024 Totals</b>	<b>81,323.00</b>	<b>20,214.00</b>	<b>33,728.50</b>	<b>23,277.50</b>	<b>42,550.00</b>	<b>201,093.00</b>

2023	MAY	JUNE	JULY	AUGUST	SEPT/OCT	TOTAL
Seasonal	67,700.00	4,400.00	8,100.00	2,000.00	1,000.00	83,200.00
Monthly	8,025.00	9,600.00	11,925.00	15,275.00	25,200.00	70,025.00
Weekly-No Electric	0.00	0.00	0.00	195.00	485.00	680.00
Weekly - Electric	0.00	300.00	900.00	1,500.00	0.00	2,700.00
Daily-No Electric	678.50	641.50	839.50	905.00	1,091.50	4,156.00
Daily - Electric	2,084.50	1,487.00	693.00	1,821.50	2,513.50	8,599.50
Boat Launch	390.00	230.00	240.00	240.00	270.00	1,370.00
Shower/Washer/Dry	221.00	322.00	343.00	482.00	419.00	1,787.00
Seasonal Storage	0.00	0.00	0.00	0.00	17,400.00	17,400.00
<b>2023 Totals</b>	<b>79,099.00</b>	<b>16,980.50</b>	<b>23,040.50</b>	<b>22,418.50</b>	<b>48,379.00</b>	<b>189,917.50</b>



# Clerk's Summary for Fiscal Year Ended - 2024

December 31, 2024

FUNDS	Clerk's Balance Beginning of Year	Receipts	Transfer From Other Funds	TOTAL - Receipts Transfer & Balance	Disbursements Payments	Transfer to Other Funds	Disbursements and Transfers-TOTAL	Clerks' Balance End of Year
GENERAL	118,385.23	432,927.50	-	551,312.73	333,053.50	-	333,053.50	218,259.23
R & B	102,147.87	370,202.20	-	472,350.07	477,017.34	-	477,017.34	(4,667.27)
FIRE	46,916.57	126,905.24	-	173,821.81	120,628.54	-	120,628.54	53,193.27
PARK	23,845.73	239,509.00	-	263,354.73	218,146.37	-	218,146.37	45,208.36
REC	12,829.95	38,961.92	-	51,791.87	31,569.45	-	31,569.45	20,222.42
POLICE	64,028.73	239,657.65	-	303,686.38	199,010.56	-	199,010.56	104,675.82
PROJECTS	(126,059.85)	596,389.68	-	470,329.83	550,176.42	-	550,176.42	(79,846.59)
WATER	69,252.06	205,799.70	-	275,051.76	186,848.75	-	186,848.75	88,203.01
ARPA	20,000.00	-	-	20,000.00	20,000.00	-	20,000.00	-
<b>TOTALS</b>	<b>331,346.29</b>	<b>2,250,352.89</b>	<b>-</b>	<b>2,581,699.18</b>	<b>2,136,450.93</b>	<b>-</b>	<b>2,136,450.93</b>	<b>445,248.25</b>

The foregoing summary of receipts and disbursements as well as the Itemized statement of receipts and the Itemized statement of disbursements of this account book have been examined and audited by us, and are hereby approved. Furthermore, we do hereby estimate that the following sums are necessary to meet the current and other authorized expenditures for the ensuing year.

DATE 2/20/2025  
 Chairman *Timothy S. Tanni*  
 Supervisor *Edwin D. [Signature]*  
 Supervisor *[Signature]*

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# Breitung Police Department 2024 Annual Report

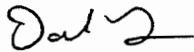


Message from the Chief,

Another year has gone by, I am happy to present the 2024 Breitung Police Department Annual Report.

As with every year, 2024 brought challenges, new rules, investigations, and time spend in the community. The department is going strong. I am happy to say we are running a respectable operation. An issue that we faced this year was being shorthanded. This unfortunately is a statewide and also nationwide epidemic. All of our current officers work full time at other agencies. It is difficult to coordinate schedules and always a challenge. I am hoping in the future I can add additional officers onto the department for additional coverage and assistance.

I am grateful to have the dedicated department and professional staff to work with. The Officers who are here working here, thank you for helping make this department what it is. I appreciate our volunteers who helped us throughout the year and behind the scenes. I might be the face of the department, but there are many others who help, rest assured you do not go unnoticed.



Daniel Reing

Breitung Police Department Roster 2024



(From left)

Officer Bradley Roy

Chief Daniel Reing

Officer James Battin

Officer James Vukad



(From left)

Officer Isaac Karolczak

Officer James Battin

Chief Daniel Reing

# Breitung Police Crime Stats (ANNUAL)

## Non-Traffic Calls

	2021	2022	2023	2024
Business Checks	58	282	262	242
Residential Checks	19	69	59	61
Community Engagement	3	24	38	42
Disturbances	0	20	32	22
Animal	4	18	25	17
Medical	7	58	37	55
Assist Other Agencies	15	68	42	68
Assaults	1	4	6	2
Fire Calls	3	3	5	5
Suspicious Activity	2	9	11	14
Mental Health Crisis	3	4	9	11
Thefts	8	15	10	13
Burglary	1	3	6	1
Welfare Checks	4	15	13	22
General Calls	32	78*	28	N/A*
Firearms Permits	4	7	9	11
Open Door Calls	0	3	0	0
Damage to Property	0	11	6	8
Tobacco Checks	0	1	1	4
Alarms	3	15	1	6
Fraud	0	7	1	4
Non-Traffic Citations	0	3	5	3
Civil Cases	0	16	17	21
Civil Paper Service	4	3	6	1

Blight Complaints	0	16	13	13
Drug Calls	0	1	6	2
Deaths (DOA)	0	1	3	2
Public Assistance Calls*	0	0	25	42
Informational Calls*	0	0	23	46
911 Disconnects*	N/A	N/A	6	9
Total Arrests	1	14	20	13

<b>Traffic Category</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Traffic Stops	34	369	363	274
Traffic Citations	0	44	76	67
DWI Arrests	0	11	12	6
Traffic Accidents	34	15	23	12
Parking Complaints	0	16	15	19
Check Hazards*	0*	0*	12	19
Motorist Assistance	20	22	19	5
<b>Total Year End Calls</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
	260	1165	1142	1088

The measurement of crime through statistics teaches our community about specific criminal activities that were handled by the Breitung Police Department. Every year our reports have been modified to create more clarity and transparency. It is our goal to provide as much data as possible to open dialogue between our department and the community we serve. This data is making a difference in a number of areas. These include:

- Response Planning
- Improving community relations
- Crime Prevention
- Criminal Identification

Some calls have a \* next to them. These are added categories for clarity and additional categories. Not all years were these categories collected.

---

The Kids, Cars, and Cops community event was held in this past May in Virginia. It was a fantastic opportunity for local cities' officers to interact with the broad population of the Iron Range.

Our annual Tacos with Cops was very successful again this year. Our 3rd annual event was our best attended to date. I appreciate everyone that came to eat and socialize. I enjoy visiting with our community members who come and spend their afternoon with us. I want to again thank everyone who helped make this event what it is. This was our biggest event yet, over 200 people were served and came to visit us.

I want to take the time to say thank you to the officers of our department. Officer James Battin, thank you for helping with Tacos with Cops and the 4th of July festivities. Thank you for your years of service. Thank you to James Vukad for your help at these events and your help behind the scenes throughout the year. Officer Isaac Karolczak, thank you for your help in covering shifts and at our events. Officer Brad Roy thank you for your help at the 4th of July events. We have a respected department; this is something that I am very proud of.

2024 was a unique year in that we retired two badge numbers. In Breitung Police Department history this has not happened. I felt it was a way to honor the past but also looking toward the future. As with sports teams retiring jersey numbers; I thought this would be a different way to honor their contributions in a way that's permanent.

After nearly 10 years of service, Officer Battin retired in October of 2024. He enjoyed working at the department and felt it was time to spend more time with his family, especially his grandchildren. We retired his badge number 155 at the November township meeting. Thank you for your help over the years Jim, and happy retirement.

In December of 2024, we also retired James Hill's badge. He served for over 30 years and brought Breitung Police Department into the modern era. He is gone all too soon. Rest in Peace Chief Hill. Badge number 136 is permanently retired in our department.

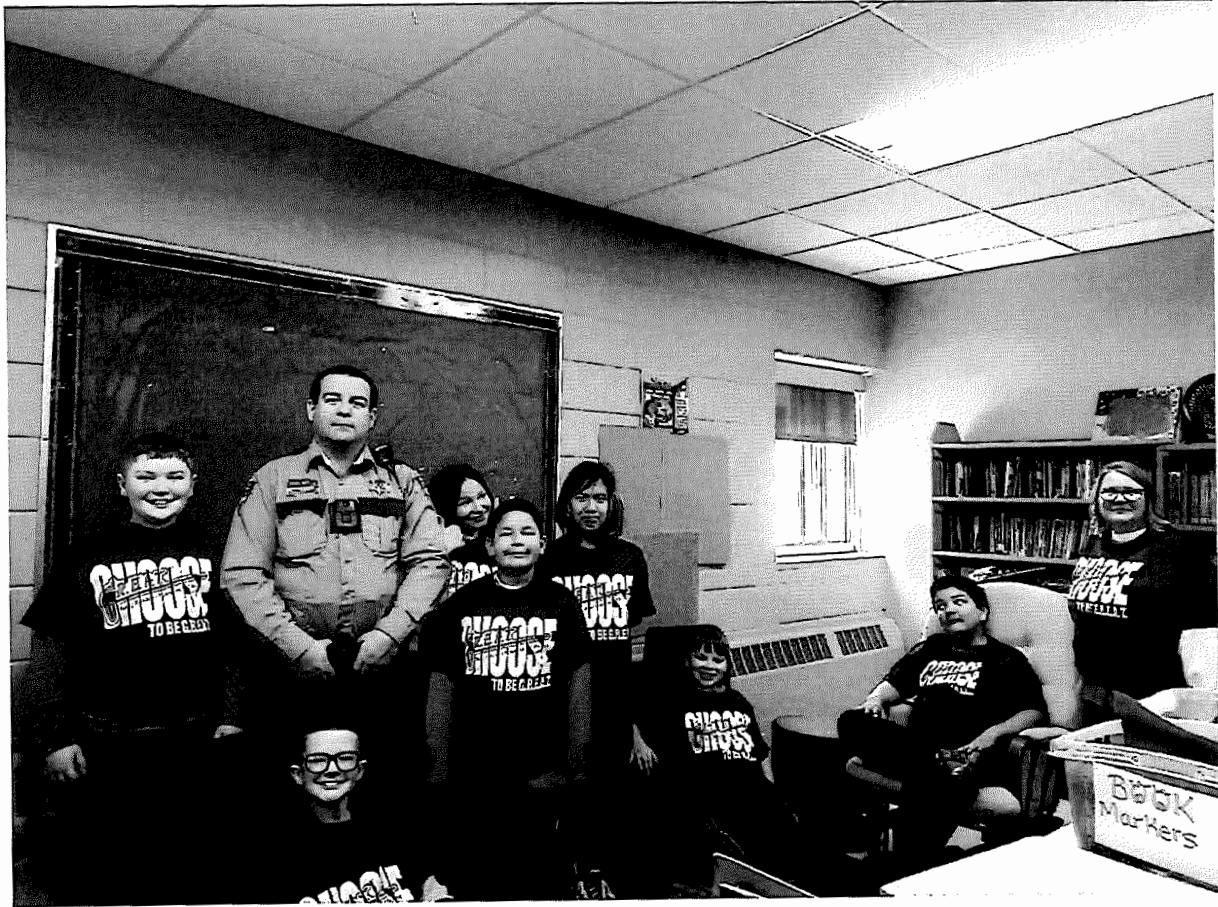
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Northwoods Elementary 4<sup>th</sup> Grade class

G.R.E.A.T.



Tower/Soudan Elementary 4<sup>th</sup> Grade G.R.E.A.T.



Tower/Soudan Elementary 5<sup>th</sup>/6<sup>th</sup> Grade

G.R.E.A.T.

## ROAD AND BRIDGE 2025 REPORT

### January

Usual plowing, sanding, and winging

Removed dock #5 at McKinley Park

Continued maintenance and flooding at rink, finally opened rink on 1-17-24, and closed on 1-31-24 due to unseasonably warm temperatures

Painting and maintenance of picnic tables

Oil changes and maintenance on equipment

Cleaning snow away from hydrants

Thawing culverts

### February

Limited plowing and sanding

Built dock sections for dock #6 at McKinley Park

Cut dead trees at rest stop area

Scraping streets after rain and 44 degrees on February 8th

Manufactured and paint trim boards for buildings at ball field

Thawed culverts

County brushing Junction Road and North American Road

### March

Usual plowing, sanding and winging

Plumbing repairs at McKinley Park

Thawed culverts

Cutting and trimming trees

Set up township election

Oil changes and maintenance on equipment

Sweeping streets

Televising sewer laterals on Church Street

Took delivery and help set up dock #5 at McKinley Park

Built dock sections for dock #5 at McKinley Park

## **April**

Removed snow fence etc. and prepared campground to open

Maintenance on equipment and put snow plows away

Sweeping streets

Continued televising sewer laterals on Church Street

Cutting trees and brush

Took delivery of playground equipment and started assembling

## **May**

Usual mowing and trimming

Sweeping streets and trails

Grading and repair of gravel roads

Flushed hydrants

Prepared baseball field and hosted ball games

Lowered docks and ongoing maintenance

Topsoil, seed, and mulch switchbacks on bike trail

Miller roofing completed shingle replacement at McKinley Park

Continued to televise sewer laterals on Church Street

Sewer lateral replacement has started on Church Street

Assembled and put in Stuntz Bay Association dock

Install new playground equipment at McKinley Park

Working with AMPTEK on electrical maintenance at McKinley Park

## **June**

Preparing baseball field and hosting ball games

Usual mowing and trimming

Repaired water lines at McKinley Park

Grading roads

Continued televising sewer laterals

Working with contractors to replace sewer laterals

Great Lakes pipe in town cleaning and televising sewer mains

Bo Zupetz has sprayed for bugs at McKinley Park and the ball field

Schweiss lawn service has sprayed for weeds in town and McKinley Park

Anti-siphoning water system installed at McKinley Park

Working on lead water line inventory

June 18th storm repair on roads, McKinley Park etc...

Raised and or removed docks after heavy rains

## **July**

Usual mowing and trimming

Preparing baseball field and hosting ball games

Set up and hosted 4th of July picnic

Flood repair (ongoing)

Grading roads

Brushing and trimming trees

Painted curbs, crosswalks, and parking lines

Dust control done

Mesabi bituminous finished the Church St., Poplar St., Spring rd. project

Contractors continue to work on sewer laterals

Set-up and assist with Old Settlers picnic

Continue to adjust docks after flood

Continued lead water line inventory

## **August**

Usual mowing and trimming

Bituminous patching around town

Cleaning storm drains and culverts

Brushing and tree removal

Continued flood repairs

Continued with sewer lateral replacements

Building and grounds maintenance at ball field

Repaired scoreboard

Set-up election

Contractors working on Church Street project

Continued lead water line inventory

## **September**

Usual mowing and trimming

Mesabi bituminous and sub contractors working on street projects

Continue to do flood restoration and mitigation

Tree and brush removal

Building maintenance at ball field

Ongoing maintenance at hockey rink

Maintenance on equipment

Continued lead water line inventory

## **October**



Usual mowing and trimming

Prepared for and hosted BIG TRUCK NIGHT

Flushed hydrants and winterized

Tree and brush removal

Grading roads

Closed McKinley Park for the season, lifted docks, blew water lines, put up snow fence etc...

Continued maintenance on equipment and buildings

Continued maintenance at hockey rink

Mesabi Bituminous and sub contractors working on Stuntz Bay Rd. and 1st Ave.

### **Flood repair**

Ditched storm sewer outlets

Replaced 5 culverts on Echo Pt. Rd.

Repair and restoration of ditches on Echo Pt. Rd.

Added an additional 32" culvert on Junction Rd.

Ditched areas of Junction Rd. that weren't draining

Repaired and replaced flood damaged dock sections at McKinley Park

Added rock to eroded shoulder area on the Stuntz Bay road

### **November**

Grading roads

Lifted last two docks

Set-up election

Maintenance on equipment

Continued maintenance at hockey rink and ball field

Seasonal maintenance on buildings, grounds, and roads

Continued lead water line inventory

Numerous seasonal water line shut offs

Installed new gate going into old pit

Finished road construction projects for the season 🤖

### **Flood repair**

Gravel to Echo Pt. and Swamp Rd.

Replace culverts Junction Rd.

Replaced storm sewer Church St.

Rip Rap and ditching at Main St. and Spring Rd.

Cleaning culverts on Spring Rd. and Stuntz Bay Rd.

### **December**

Snow plows on equipment

Average plowing and sanding for December

Maintenance on equipment

Put up snow fence at Echo Pt.

Brushing and tree removal

Continued lead water line inventory

Continued maintenance and flooding at rink

Flooded rinks eight times before opening on December 21st

Unseasonably warm temperatures caused us to close the rink from December 25th until January 4th



# *2024 Annual Report*

## ***Emergency Calls:***

- *2 public service or public assistance*
- *9 structure fires*
- *5 responded and canceled in route*
- *2 power line incidents*
- *1 snowmobile accident*
- *1 hazardous conditions*
- *7 auto accidents*
- *0 unattended or unauthorized burning*
- *0 auto Extrication*
- *1 Vehicle Fire*
- *1 uncontrolled permit burn*
- *1 Water Rescue*
- *4 Fire Alarms*
- *2 Medicals*
- *1 Wildland Fire*

*36 Emergency calls for 2024 as compared to 26 in 2023.*

*Mutual aid was given 24 times and received 3 times*

## ***Equipment:***

- *2008 Peterbilt Custom Fire Class A pumper*
- *1998 Ford Water Tender with 400 GPM pump*
- *2001 Ford F-350 400 gpm mini pumper/rescue*
- *2013 Stanley 24Ft fire boat with twin 2014 115 HP Evinrude outboard motors*
- *2014 Arctic Cat Bearcat snowmobile*

## ***Membership and meetings:***

- *Finished the year with 16 Members, one retirement and two resignations*

- *Monthly fire dept. meetings are second Wednesday of each month followed by monthly training sessions. A couple trainings were held on Thursdays with a new training company*
- *Officers meetings conducted on regular basis*

## *2024 Highlights*

- *Participated on the 4<sup>th</sup> of July Celebration and Township*
- *Participated with the annual big truck night in Soudan*
- *Membership contributed 124.75 man hours for Fire Dept community events and emergency calls. The Fire Department officers put in more than 250 hours+ during the year which was not included in the membership hours.*

<b>Month</b>	<b>2025 Breitung fire Training</b>
<b>January</b>	<b>Annual OSHA</b>
<b>February</b>	<b>Hazmat</b>
<b>March 12th</b>	<b>PPE/SCBA overview and inspection (Blue Fire)</b>
	<b>-air consumption drills</b>
<b>April 9th</b>	<b>Wild land fire/ Search and Rescue (Blue Fire)</b>
<b>May</b>	<b>Fire boat Ops/ inspecions</b>
	<b>-fueling, monthly checks, equipment and hazards</b>
<b>June 14th</b>	<b>Pump Ops and SCBA (Blue Fire)</b>
<b>8am-2pm</b>	<b>- live scenario timed and equipment care</b>
<b>July</b>	<b>Truck checks</b>
	<b>- what to look for and who/how to fix it</b>
<b>September 13th</b>	<b>SCBA on wed and Extrication on Sat (Blue Fire)</b>
<b>8am-2pm</b>	
<b>October</b>	<b>Ropes, ladders, hand tools and gas powered equipment</b>
<b>November</b>	<b>Frozen hydrant and cold weather gear</b>
<b>December</b>	<b>Search and rescue/ overhaul</b>
<b>January 2025</b>	<b>Annual OSHA, Hazmat and SCBA</b>

## 2024 Mckinley Park Report

2024 was a very good year at the campground. The Township put in a new dock, new shingles on the office building and the Park was also very lucky to get a new playground, purchased with a grant from St. Louis County.

It was a busy year with lots of campers. We look forward to another great season in 2025!

Susie & Jerry Chiabotti



Township of Breitung  
March 11, 2025  
Chairman's Report

Following are highlights of the past year:

- The upgrading of the existing trail from Soudan to McKinley Park was completed. Funding included grants from the DNR of \$150,000 and IRRRB of \$202,500 and the balance from McKinley Park revenues.
- The upgraded work is completed to our roads and sewer system which includes the blacktopping of the Spring Road, sewer work on Poplar Street and rebuilding a section on Church Street adjoining Highway 169. Funding included the IRRRB of \$200,000 and CDBG of \$90,000.
- A separate contract to reduce inflow into our sewer system was completed which involves work on First Avenue and Church Street. Funding was approved by CDBG and the IRRRB.
- Upgrades to the Stuntz Bay Road was completed this fall which was funded by the State Park Road Account.
- The project to upgrade the grounds and replace the playground equipment at McKinley Park was completed this summer. Funding included the IRRRB, St. Louis County and McKinley Park revenues.
- The Thompson Farm Road relocation project was approved for funding and the design documents are under review with MnDOT
- Extensive repairs were required after the flood in June and our maintenance staff did an outstanding job returning the roads to good order and safe to travel on again.
- The sewer ordinance has been updated and is under review. It mandates that the line from the structure to the sewer main (lateral) be inspected under certain circumstances and replaced if necessary. To date 59 laterals have been inspected (televised) and 28 have been replaced. In addition, all of the sewer mains in Soudan have been televised and cleaned over the last five years at a shared cost of \$48,228 between the Water Commission and Breitung project funds.
- Grant funding for constructing the new Vermilion Loop trail connecting the trails from McKinley Park to Hoodoo Point have been submitted to the state and are under review by various funding agencies.

Thank you to the employees and volunteers for the work that you perform at high standards each day to provide the services that the citizens of the Township of Breitung expect.

It's with a great sense of peace that I have decided to retire from Breitung Township as supervisor, a position I have held since March, 1980. I want to thank the various colleagues that I had the pleasure to serve with over the years, and I want to especially thank my family for their ongoing support, and to express my gratitude to the good people of Breitung Township who entrusted me to represent them on this board. It has been my honor to have earned your respect and trust.

Thank you

Township of Breitung  
Budget Changes

	<u>2019 vs 2018</u>	<u>2020 vs 2019</u>	<u>2021 vs 2020</u>	<u>2022 vs 2021</u>	<u>2023 vs 2022</u>	<u>2024 vs 2023</u>	<u>2025 vs 2024</u>	<u>2026 vs 2025</u>
Previous Year levy	\$510,000	\$542,000	\$616,000	\$616,000	\$656,000	\$656,000	\$690,000	\$740,000
<u>Police:</u>								
Wages - Full and part time								
<u>Fire Department</u>								
Programs & Rebuilding	10,000							
Ambulance subsidy		2,500						
<u>Recreation</u>								
Engineering/Architectural planning	2,000							
Skating rink boards				10,000				
<u>General</u>								
Cemetery assistance		1,500						
Liability & workers comp insurance						5,000		
Town Hall improvements loan payment		40,000						
<u>Road &amp; Bridge</u>								
Training-replacement employee		30,000						
Medical insurance, benefits & wages						4,000	5,000	3,000
Road maintenance & snow removal	5,000			30,000		30,000	40,000	30,000
Water Commission - infrastructure	15,000							
<u>Energy</u>								
gasoline and diesel fuel pricing								
Heating fuel - propane								
Total Change in budget	<b>32,000</b>	<b>74,000</b>	-	<b>40,000</b>	-	<b>34,000</b>	<b>50,000</b>	<b>33,000</b>
Total levy	\$542,000	\$616,000	\$616,000	\$656,000	\$656,000	\$690,000	\$740,000	\$773,000
<b>Percent change in levy</b>	<b><u>6.27</u></b>	<b><u>13.65</u></b>	<b><u>0.00</u></b>	<b><u>6.49</u></b>	<b><u>0.00</u></b>	<b><u>5.18</u></b>	<b><u>7.25</u></b>	<b><u>4.46</u></b>

2024 Tax Levy

Payable 2025

Gen

150,057.00

20.28

R-B

339,967.00

45.95

Fire

77,955.00

10.54

Rec

38,056.00

5.15

Police

133,965.00

18.08

740,000.00

100.00%

0.00

150,057.00

339,967.00

77,955.00

38,056.00

133,965.00

740,000.00

**Breitung Township  
Equipment Replacement Fund**

	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Actual 2023	Actual 2024	2025	2026	2027	2028	2029	2030	2031
Beginning Balance	\$494,403	\$412,903	\$476,536	\$501,658	\$510,058	\$54,136	\$169,635	\$236,335	\$169,785	\$224,865	\$174,771	\$65,771	\$56,771	\$132,771	\$223,771	\$318,294	\$414,294
Contribution June	25,000	25,000	17,200			25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	45,000	45,000
Contribution Dec	25,000	25,000				25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	45,000	45,000
Surface building lease	30,000	30,000	24,922														
Fire Department @ \$500/month	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Police Dept @ \$200/mo. (ended Mar)	1,200	2,400	2,400	2,400	2,400	600											
Rehab payments (total = 362,422)						58,899	35,000	35,000	35,000		35,000	35,000	35,000	35,000	58,523		
Interest earned on CD's									2,618	5,473							

**Expenditures**

1) 2013 Ford Truck												100,000					
2) ToolCat (John Deere Tractor)			17,000							79,339							
3) 2015 John Deere Loader	154,000	16,367															
4) 1988 CAT Grader & repairs	7,500						7,672								20,000		
5) 2023 Int'l Truck & Plow & box							149,878										
6) 2000 Ford F550 Mini pumper rescue					101,900					32,228							
7) 1998 Ford F8000 Tender/Pumper - Fire											200,000						
8) 2008 Peterbuilt Pumper - Fire																	
9) Fire boat modifications & replace engines																	15,000
10) Zero turn mower																	
11) Building Rehab loan					362,422												
12) 2021 GMC pickup							24,300										
13) Fire Dept SCBA's									38,538								
Ending Balance	<u>\$412,903</u>	<u>\$476,536</u>	<u>\$501,658</u>	<u>\$510,058</u>	<u>\$54,136</u>	<u>\$169,635</u>	<u>\$236,335</u>	<u>\$169,785</u>	<u>\$224,865</u>	<u>\$174,771</u>	<u>\$65,771</u>	<u>\$56,771</u>	<u>\$132,771</u>	<u>\$223,771</u>	<u>\$318,294</u>	<u>\$414,294</u>	<u>\$510,294</u>

# ORDINANCE NUMBER 90-03A

## BREITUNG TOWNSHIP

### St. Louis County Minnesota

An Ordinance Establishing Sewer Use Regulations.

An ordinance regulating the use of public and private sewers and drains, private wastewater disposal, the installation and connection of building sewers, and the discharge of waters and wastes into the public sewer system(s); and providing penalties for violations thereof.

Be it ordained and enacted by the Board of Directors of the Breitung Water and Sewer Commission and Breitung Township Board, Soudan Minnesota as follows:

#### Article I Definitions

Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall have the meanings hereinafter designated:

Section 1. Abandonment – Any access to the sewer system that will no longer be used for the purpose of adding waste to the sewer system.

Section 2. ACT – The Federal Water Pollution Control Act also referred to as the Clean Water Act, as amended, 33. U.S.C. 1251, et seq.

Section 3. ASTM – American Society for Testing Materials

Section 4. AUTHORITY – The sewer board, as defined herein, or its representative thereof.

Section 5. Backflow Valve- Refers to a check valve specifically designed to prevent the reverse flow of sewage in a lateral.

Section 6. BOD5 OR BIOCHEMICAL OXYGEN DEMAND – The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20° Centigrade in terms of milligrams per liter (mg/l).

Section 7. BUILDING DRAIN – that part of the lowest horizontal piping of a drainage system which receives the discharge from waste and other drainage pipes inside the walls of the building and conveys it to the building sewer.

Section 8. BUILDING SEWER – the extension from the building drain to the public sewer or other place of disposal, also referred to as a house connection or service connection. Also known as a Lateral.

Section 9. TOWNSHIP – the area within the corporate boundaries of the Plat of Soudan as presently established or as amended by ordinance or other legal actions at a future time. The term “Township”

when used herein may also be used to refer to the Water Commission or Township Board and its authorized representative.

Section 10. - Township Engineer - Refers to the Township's engineering firm of Breitung Township.

Section 11. CHEMICAL OXYGEN DEMAND (COD) - the quantity of oxygen utilized in the chemical oxidation of organic matter as determined by standard laboratory procedures, and as expressed in terms of milligrams per liter (mg/l).

Section 12. Clerk - when used herein, refers to the Township Clerk of Breitung Township.

Section 13. COMPATIBLE POLLUTANT - Biochemical oxygen demand, suspended solids, ph, and fecal coli form bacteria, plus additional pollutants identified in the NPDES/SDS Permit if the treatment facilities are designed to treat such pollutants to a degree which effluent concentration limits imposed by the permit.

Section 14. CONTROL MANHOLE - a structure specially constructed for the purpose of measuring flow and sampling of wastes.

Section 15. EASEMENT - An acquired legal right for the specific use of land owned by others.

Section 16. FECAL COLIFORM - Any number of organisms common to intestinal tract of man animals whose presence in sanitary sewage is an indicator of pollution.

Section 17. FLOATABLE OIL - Oil, fat, or grease in a physical state, such that it will separate by gravity from wastewater.

Section 18. GARBAGE - Animal and vegetable waste resulting from the handling, preparation, cooking, and serving of food.

Section 19. INCOMPATIBLE POLLUTANT - Any pollutant that is not defined as a compatible pollutant (Section 9) including non-biodegradable dissolved solids.

Section 20. INDUSTRY - Any nongovernmental or nonresidential user of a publicly owned treatment works which is identified in the Standard Industrial Classification Manual, latest edition, which is categorized in Divisions A, B, D, E, and I.

Section 21. INDUSTRIAL WASTE - Gaseous, liquid, and solid wastes resulting from industrial or manufacturing processes, trade, or business, or from the development, recovery, and processing of natural resources, as distinct from residential or domestic strength wastes.

Section 22. INFILTRATION - Water entering the sewage system (include building drains and pipes) from the ground through such mean as defective pipes, pipe joint, connections, and manhole walls.

Section 23. INFILTRATION /INFLOW (I/I) - The total quantity of water from both infiltration and inflow.

Section 24. INFLOW – Water other than wastewater that enters a sewer system (including building drains) from sources such as, but not limited to, roof leaders, cellar drains, yard and area drains, foundation drains, drains from springs and swampy areas, manhole covers, cross connections from storm sewers, catch basins, surface runoff, street wash waters, or drainage.

Section 25. INTERFERENCE – the inhibition or disruption of the wastewater disposal system processes or operations which causes or significantly contributes to a violation of any requirement of the Facility’s NPDES and/or SDS permit. The term includes of sewage sludge use or disposal by the City in accordance with published regulations providing guidelines under Section 405 of the Act or any regulations developed pursuant to the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substances Control Act, or more stringent State criteria applicable to the method of disposal or use employed by the City.

Section 26. MPCA – Minnesota Pollution Control Agency.

Section 27. NATIONAL CATEGORICAL PRETREATMENT STANDARDS – federal regulations establishing pretreatment standards for introduction of pollutants in publicly owned wastewater treatment facilities which are determined to be not susceptible to treatment by such treatment facilities or would interfere with the operation of such treatment facilities, pursuant to Section 307(b) if the Act.

Section 28. NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT – A permit issued by the MPCA, setting limits on pollutants that a permittee may legally discharge into navigable waters of the United States pursuant to Sections 402 and 405 of the Act.

Section 29. NATURAL OUTLET – any outlet, including storm sewers and combined sewers, which overflow into a watercourse, pond, ditch, lake, or other body of surface water or ground water.

Section 30. NON-CONTRACT COOLING WATER – The water discharged from any use such as air conditioning, cooling, or refrigeration, or during which the only pollutant added, is heat.

Section 31. NORMAL DOMESTIC STRENGTH WASTE – Wastewater that is primarily introduced by residential users with a BOD<sub>5</sub> concentration not greater than 250 mg/1 and a total suspended solids (TSS) concentration not greater than 275 mg/1.

Section 32. PERSON – Any individual, firm, company, association, society, corporation or group.

Section 33. PH – The logarithm of the reciprocal of the concentration of hydrogen ions in terms of grams per liter of solution.

Section 34. Premises - Refers to a lot, parcel of land, building, or establishment.



Section 35. PRETREATMENT – The treatment of wastewater from industrial sources prior to the introduction of the waste effluent into a publicly owned treatment works. (See Section 23)

Section 36. PROPERLY SHREDDED GARBAGE – The wastes from the preparation, cooking, and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers with no particle greater than ½ inch (1.27 cm) in any dimension.

Section 37. SEWAGE – The spent water of a community. The preferred term is wastewater.

Section 38. SEWER – a pipe or conduit that carries wastewater or drainage water.

- A. Building sewers - Refers to sewer, soil pipe and drain pipes constructed within and under buildings.
- B. Collection Sewer – A sewer whose primary purpose is to collect wastewaters from individual point source discharges and connections.
- C. Combined Sewer – A sewer intended to serve as a sanitary sewer and a storm sewer.
- D. Force Main – A pipe in which wastewater is carried under pressure.
- E. Interceptor Sewer – A sewer whose primary purpose is to transport wastewater from collection sewers to a treatment facility.
- F. Lateral - A privately owned pipeline connecting a building sewer or Collection Sewer to a sewer main.
- G. Private Sewer – A sewer which is not owned and maintained by a public authority.
- H. Public Sewer – A sewer owned, maintained, and controlled by a public authority.
- I. Sanitary Sewer – A Sewer intended to carry only liquid and water carried wastes from residences, commercial buildings, industrial plants, and institutions together with minor quantities of ground, storm, and surface waters which are not admitted intentionally.
- J. Storm Sewer or Storm Drain – A drain or sewer intended to carry storm waters, surface runoff, ground water, sub-surface water, street wash water, drainage, and unpolluted water from any source.

Section 39. SEWER BOARD – The term “Board” when used herein may also be used to refer to the treatment authority and its authorized representatives of the Tower Breitung Waste Water Board (aka TBWWB).

Section 40. SHALL – is mandatory; “may” is permissive.

Section 41. SIGNIFICANT INDUSTRIAL USER – Any industrial user of the wastewater treatment facility which has a discharge flow (1) in excess of 25,000 gallons per average work day, or (2) has exceeded five percent (5%) of the total flow received at the treatment facility, or (3) whose waste contains a toxic pollutant in toxic amounts pursuant to Section 307(a) of the Act, or (4) whose discharge has a significant effect, either singly or in combination with other contributing industries, on the wastewater disposal system, the quality of sludge, the system's effluent quality, or emissions generated by the treatment system.

Section 42. SLUG- Any discharge of water or wastewater which in concentration of any given constituent, or in quantity of flow, exceeds for any period of duration longer than fifteen (15) minutes, more than five (5) times the average 24 hour concentration of flows during normal operation, and shall adversely affect the collection and/or performance of the wastewater treatment works.

Section 43. STATE DISPOSAL SYSTEM (SDS) PERMIT – Any permit (including any terms, conditions, and requirements thereof) issued by the MPCA pursuant to Minnesota Statutes 115.07 for a disposal system as defined by Minnesota Statutes 115.01, Subdivision 8.

Section 44. SUSPENDED SOLIDS (SS) OR TOTAL SUSPENDED SOLIDS (TSS) – the total suspended matter that either floats on the surface of, or is in suspension in water, wastewater or other liquids, and is removable by laboratory filtering as prescribed in "Standard Methods for the Examination of Water and Wastewater", latest edition, and referred to as non-filterable residue.

Section 45. TOWNSHIP – The area within the boundaries of the Township of Breitung as presently established or as amended by ordinance or other legal actions at a future time. The term "Township" when used herein may also be used to refer to the Township Board and its authorized representatives.

Section 46. TOXIC POLLUTANT – The concentration of any pollutant or combination of pollutants which upon exposure to or assimilation into any organism will cause adverse effects as defined in standards issued pursuant to Section 307(a) of the Act.

Section 47. Unpolluted Water – Water of quality equal to or better than the effluent criteria in effect, or water that would not cause violation of receiving water quality standards, and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities. (See Non-Contract Cooling Water, Section 23)

Section 48. USER – Any person who discharges or causes or permits the discharge of wastewater into the City's wastewater disposal system.

Section 49. WASTEWATER – The spent water of a community and referred to as sewage. From the standpoint of source, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions together with any ground water, surface water, and storm water that may be present.

Section 50. WASTEWATER TREATMENT WORKS OR TREATMENT WORKS - an arrangement of any devices, facilities, structures, equipment, or process owned, or used by the Township of the purpose of the transmission, storage, treatment, recycling, and reclamation of municipal sewage, domestic sewage or industrial wastewater, or structures necessary to recycle or reuse water including interceptor sewers, outfall sewers, collection sewers, pumping, power, and other equipment and their appurtenances; extensions , improvements, remodeling, additions, and alterations thereof; elements essential to provide a reliable recycled water supply such as standby treatment units and clear well facilities; and any works including land which is an integral part of the treatment process or is used for ultimate disposal of residues resulting from such treatment.

Section 51. WATERCOURSE - A natural or artificial channel for the passage of water, either continuously or intermittently.

## **Article II**

### **Control by the TBWWB**

Section 1. The TBWWB shall have control and general supervision of all public sewers and laterals in the township that directly affect the wastewater treatment operation. Township maintenance personnel shall be responsible for administering and enforcing the provisions of this ordinance to the end that a proper and efficient public sewer is maintained. The TBWWB can be utilized by the Township for expertise and will have the final decision-making capability if they become aware of something that will affect the wastewater treatment facilities operation.

## **Article III**

### **Compliance**

Section 1. It shall be unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner or public or private property within the Township, or in any area under jurisdiction, any human or animal excrement, garbage or objectionable waste.

Section 2. It shall be unlawful to discharge to any natural outlet wastewater or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this ordinance and the Facility's NPDES/SDS Permit.

Section 3. Except as provided hereinafter, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of wastewater.

Section 4. The owner(s) of all buildings or properties from which wastewater is discharged, and which is situated within the Township and adjacent to any street, alley, or right-of-way in which there is now located, or may in the future be located, a public sanitary sewer of suitable lateral to the public sewer in accordance with the provisions of this Ordinance, within (90) days of the date said public sewer is operational, provided said public sewer is within 300 feet of the structure generating the wastewater. All future buildings constructed on property adjacent to the public sewer shall be required to immediately connect to the public sewer. If sewer

connections are not

made pursuant to this section, an official 60-day notice shall be served instructing the affected property owner to make said connection.

Section 5. In the event an owner shall fail to connect a public sewer in compliance with a form given under Article III, Section 4 of the Ordinance, the Township must undertake to have said connection made and shall assess the cost thereof against the benefitted property. Such assessment, when levied, shall bear interest at the rate determined by the Township Board and shall be certified to the Auditor of the County of Saint Louis, Minnesota and shall be collected and remitted to the Township in the same manner as assessments for local improvements. The rights of the Township shall be in addition to any remedial or enforcement provisions of this ordinance.

#### **Article IV**

#### **PRIVATE WASTEWATER DISPOSAL**

Section 1. Where a public sewer is not available under the provisions of Article III, Section 4, the building sewer shall be connected to a private wastewater disposal system complying with the provisions of this Article.

Section 2. Prior to commencement of construction of a private wastewater disposal system, the owner(s) shall first obtain appropriate county permits.

Section 3. A permit for a private wastewater disposal system shall not become effective until the installation is completed to the satisfaction of the county.

Section 4. The type, capacities, location, and layout of a private wastewater disposal system shall comply with all requirements of the county.

Section 5. At such time as a public sewer becomes available to a property serviced by a private wastewater disposal system, a direct connection shall be made to the public sewer within 90 days in compliance with this Ordinance. Within 120 days any septic tanks, cesspools, and similar private wastewater disposal systems shall be cleaned of sludge. The bottom shall be broken to permit drainage, and the tank of pit filled with suitable material.

Section 6. The owner(s) shall operate and maintain the private wastewater disposal facilities in a sanitary manner at all times at no expense to the Township.

Section 7. No statement contained in this article shall be construed to interfere with any additional requirements that may be imposed by the MPCA or the Department of Health of the State of Minnesota.

## Article V

### BUILDING SEWERS AND CONNECTIONS

Section 1. Any new connection(s) to the sanitary sewer system shall be prohibited unless sufficient capacity is available in all downstream facilities including, but not limited to capacity for flow, BOD<sub>5</sub>, and suspended solids, as determined by the TBWWB.

Section 2. No unauthorized person(s) shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written form from the Township.

Section 3. Applications for forms shall be made by the owner or authorized agent. No person shall extend any private building drain beyond the limits of the building or property for which the Sewer and Water permit has been given.

Section 4. There shall be two (2) classes of building sewer forms: (A) for residential and commercial service, and (B) for service to establishments producing industrial wastes. In either case, the application shall be supplemented by any plans, specifications, or any other information considered pertinent in the judgment of the Township. The industry, as a condition of permit authorization, must provide information describing its wastewater constituents, characteristics, and type of activity.

Section 5. All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner(s). The owner(s) shall indemnify the Township from any loss or damage that may be directly or indirectly occasioned by the installation of the building sewer.

Section 6. A separate and independent building sewer shall be provided for every building, except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through and adjoining alley, court, yard, or driveway. The building sewer from the front building may be extended to the rear building and the whole considered one building sewer. The Township does not and will not assume any obligation or responsibility for damage caused by or resulting from any such connection aforementioned.

Section 7. Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the Township or its representative, to meet all requirements of this ordinance.

Section 8. The size, slopes, alignment, materials, or construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling of the trench, shall all conform to the requirements of the State of Minnesota Building and Plumbing Code or other applicable rules and regulations.

Section 9. Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be

lifted by an approved means and discharged to the building sewer.

Section 10. No person(s) shall make connection of roof downspouts, foundation drains, areaway drains, or other sources of surface runoff or ground water to a building sewer or indirectly to the wastewater disposal system.

Section 11. The connection of the building sewer into the public sewer shall conform to the requirements of the State of Minnesota Building and Plumbing Code or other applicable rules and regulations of the Township or the procedures set forth in appropriate specifications shall be made gastight and watertight, and verified by proper testing to prevent the inclusion of infiltration/inflow. Any deviation from the prescribed procedures and materials must be approved by the Township prior to installation.

Section 12. The applicant for the building sewer permit shall notify the Township when the building sewer is ready for inspection and connection to the public sewer. The connection and inspection shall be made under the supervision of the Township or authorized representative thereof.

Section 13. All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work, shall be restored in a manner satisfactory to the Township.

Section 14. No person shall make a service connection with any public sewer unless currently licensed as a plumber or prior approval of Township.

Section 15. See Article 11 for lateral connections.

## Article VI

### USE OF PUBLIC SERVICES

Section 1. No person(s) shall discharge or cause to be discharged any unpolluted water such as storm water, ground water, roof runoff, surface drainage, or non-contract cooling water to any sanitary sewer.

Section 2. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designed as storm sewers or to a natural outlet approved by the Township and other regulatory agencies. Industrial cooling water or unpolluted process waters may be discharged to a storm sewer or natural outlet or approval of the Township and upon approval and the issuance of a discharge permit by the MPCA.

Section 3. No person(s) shall discharge or cause to be discharge any of the following described waters or wastes to any public sewers:

- A. Any liquids, solids, or gases which by reason of their nature or quantity are, or may

be, sufficient either alone or by interaction with other substances to cause fire or explosion or be injurious in any other way to the wastewater disposal system or to the operation of the system. Prohibited materials include, but are not limited to: gasoline, kerosene, naphtha, benzene, toluene, xylene, ethers, alcohols, ketenes, aldehydes, peroxides, chlorates, per chlorates, bromides, carbides, hydrides, and sulfides.

- B. Solid or viscous substances which will cause obstruction to the flow in a sewer or other interference with the operation of the wastewater treatment facilities such as, but not limited to, grease, garbage with particles greater than one-half (1/2) inch in any dimension, animal guts or tissues, paunch manure, bones, hair, hides or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, spent grains, spent hops, waste paper, wood, plastic, asphalt residues, residues from refining or processing of fuel or lubricating oil, mud or grass griding, or polishing waters.
- C. Any wastewater having a pH or less than 5.0 or greater than 9.5 or having any other corrosive property capable of causing damage or hazard to other structures, equipment, and personnel of the wastewater disposal system.
- D. Any wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction with other pollutants, to inhibit or disrupt any wastewater treatment process, constitute a hazard to humans or animals, or create a toxic effect in the receiving waters of the wastewater disposal system. A toxic pollutant shall include but not be limited to any pollutant identified pursuant to Section 307(a) if the Clean Water Act.

Section 4. The following described substances, materials, water, or wastes shall be limited in discharges to municipal systems to concentrations or quantities which will not harm either sewers, the wastewater treatment works treatment process or equipment, will not have an adverse effect on the receiving stream and/or soil, vegetation, and ground water, or will not otherwise endanger lives, limb, public property, or constitute a nuisance. The TBWWB may set limitations lower than limitations established in the regulation below if, in his opinion, such more severe limitations are necessary to meet the above objectives. In forming his opinion as to the acceptability of wastes, the TBWWB will give consideration to such factors as the quantity of subject waste in reaction to flows and velocities in the sewers, materials of construction of the sewers, nature of the sewage treatment process, the Facility's NPDES and/or SDS permit, capacity of the wastewater treatment works, degree of treatability of wastes in the wastewater treatment works, and other pertinent factors. The limitations or restrictions on materials or characteristics of waste or wastewaters discharged to the sanitary sewer which shall not be violated without approval of the TBWWB are as follows:

- A. Any wastewater having a temperature greater than 150°F (65.6°C), or causing individually or in combination with other wastewater, the influent at the wastewater treatment plant to have a temperature of exceeding 104°F (40°C), or having heat in

amount which will inhibit biological activity in the wastewater treatment works resulting in interference therein.

- B. Any wastewater containing fats, wax, grease, or oils, whether emulsified or not, in excess of 100 mg/1 or containing substances which may solidify or become viscous at temperatures between 32°F and 150°F (0°C or 65.6°C); and any wastewater containing oil and grease concentrations of mineral origin of greater than 100 mg/1, whether emulsified or not.
- C. Any garbage not properly shredded, as defined in Article I Section 36. Garbage grinders may be connected to sanitary sewers from homes, hotels, institutions, restaurants, hospitals, catering establishments, or similar places where garbage originates from the preparation of food on the premises or when served by caterers.
- D. Any noxious or malodorous liquids, gases, or solids which either singly or by interaction with other wastes are capable of creating a public nuisance or hazard to life, or are sufficient to prevent entry into the sewers for their maintenance and repair.
- E. Any wastewater with objectionable color not removed in the treatment process, such as, but not limited to dye wastes and vegetable tanning solutions.
- F. Non-contact cooling water or unpolluted storm, drainage, or ground water.
- G. Wastewater containing inert suspended solids (such as, but not limited to, Fullers earth, lime slurries, and lime residues) or of dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate) in such quantities that would cause disruption with the wastewater disposal system.
- H. Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the TBWWB in compliance with applicable state or federal regulations.
- I. Any waters or wastes containing the following substances to such degree that any such material received in the composite wastewater at the wastewater treatment works in excess of the limits per the MPCA guidelines.
- J. Any wastewater which creates conditions at or near the wastewater disposal system which violates any statute, rule, regulation, ordinance of any regulatory agency, or state or federal regulatory body.
- K. Any waters or wastes containing BOD<sub>5</sub> or suspended solids of such character and quantity that unusual attention or expense is required to handle such materials at the wastewater treatment works, except as may be permitted by specific written agreement subject to the provisions of Section 17 of this Article.



Section 5. If any waters or wastes are discharged or are proposed to be discharged to the public sewers which contain substances or possess the characteristics enumerated in Section 4 of this Article, and/or which in the judgment of the TBWWB, may have a deleterious effect upon the wastewater treatment facilities, processes or equipment; receiving waters and/or soil, vegetation, and ground water; or which otherwise create a hazard to life or constitute a public nuisance, the Township may:

- A. Reject the wastes,
- B. Require pretreatment to an acceptable condition for discharge to the public sewers, pursuant to Section 307(b) of the Clean Water Act and all addendums thereof,
- C. Require control over the quantities and rates of discharge, and/or,
- D. Require payment to cover the added costs of handling, treating, and disposing of wastes not covered by existing taxes or sewer service charges.

If the Township permits the pretreatment or equalization of waste flows, the design, installation, and maintenance of the facilities and equipment shall be made at the owners' expense, and shall be subject to the review and approval of the Township pursuant to the requirements of the MPCA.

Section 6. No user shall increase the use of the process water or, in any manner, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in Sections 3 and 4 of this Article, or contained in the National Categorical Pretreatment Standards or any state requirements.

Section 7. Where pretreatment or flow equalizing facilities are provided or required for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation at the expense of the owner(s).

Section 8. Grease, oil, and sand interceptors shall be provided when, in the opinion of the TBWWB, they are necessary for the proper handling of liquid wastes containing floatable grease in excessive amounts, as specified in Section 4(b), any flammable wastes as specified in Section 3(a), sand or other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of the type to be readily and easily accessible for cleaning and inspection. In the maintaining of these interceptors, the owner(s) shall be responsible for the proper removal and disposal of the captured materials by appropriate means, and shall maintain a record of dates and means of disposal which are subject to review by the TBWWB. Any removal and hauling of the collecting materials not performed by the owner's personnel, must be performed by a currently licensed waste disposal firm.

Section 9. Where required by the Township, the owner of any property serviced by a building sewer carrying industrial wastes shall install a suitable structure, or control manhole, with such

necessary meters and other appurtenances in the building sewer to facilitate observation, sampling, and measurement of wastes. Such structure shall be accessible and safely located, and shall be constructed in accordance with plans approval by the Township. The structure shall be installed by the owner at his expense and shall be maintained by the owner to be safe and accessible at all times.

Section 10. The owner of any property serviced by a building sewer carrying industrial wastes may, at the discretion of the Township, be required to provide laboratory measurements, tests, or analyses of waters or wastes to illustrate compliance with this Ordinance and any special condition for discharge established by the Township or regulatory agencies having jurisdiction over the discharge. The number, type, and frequency of sampling, and laboratory analyses to be performed by the owner shall be as stipulated by the Township. The industry must supply a complete analysis of the constituents of the wastewater discharge to assure that compliance with Federal, State, and Local standards are being met. The owner shall report the results of measurement and laboratory analyses to the Township at such times and in such manner as prescribed by the Township. The owner shall bear the expense of all measurements, analyses, and reporting required by the Township. At such times as deemed necessary, the Township reserves the right to take measurements and samples for analysis by an independent laboratory.

Section 11. All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this ordinance shall be determined in accordance with the latest edition of Standard Methods for the Examination of Water and Wastewater, published by the American Public Health Association. Sampling methods, location, times, duration and frequencies are to be determined on an individual basis subject to approval by the TBWWB.

Section 12. Where required by the Township, the owner of any property serviced by a sanitary sewer shall provide protection from an accidental discharge of prohibited materials or other substances regulated by this ordinance. Where necessary, facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the owner's expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the TBWWB for review and approval prior to the construction of the facility. Review and approval of such plans and operating procedures shall not relieve any user from the responsibility to modify the user's facility as necessary to meet the requirements of this ordinance. Users shall notify the TBWWB immediately upon having a slug or accidental discharge of substances or wastewater in violation of this ordinance to enable countermeasures to be taken by the TBWWB to minimize damage to the wastewater treatment work. Such notification will not relieve any user of any liability for any expense, loss or damage to the wastewater treatment system or treatment process, or for any fines imposed on the Sewer Board and/or Township on account thereof under any State and Federal law. Employees shall insure that all employees who may cause or discover such a discharge, are advised of the emergency notification procedure.

Section 13. No person, having charge of any building or other premises which drains into the public sewer, shall permit any substance or matter which may form a deposit or obstruction to flow or pass into the public sewer. Within 30 days after receipt of written notice from the Township, the owner shall install a suitable and sufficient catch basin or waste trap, or if one already exists, shall clean out, repair or alter the same, and perform such other work as the Township may deem

necessary. Upon the owner's refusal or neglect to install a catch basin or waste trap or to clean out, repair, or alter the same after the period of 30 days, the TBWWB may cause such work to be completed at the expense of the owner or representative thereof.

Section 14. Whenever any lateral becomes clogged, obstructed, broken or out of order, or detrimental to the use of the public sewer, or unfit for the purpose of drainage, the owner shall repair or cause such work to be done as the Township may direct. Each day after 7 days that a person neglects or fails to so act shall constitute a separate violation of this section, and the Township may then cause the work to be done, and recover from such owner or agent the expense thereof by an action in the name of the Township.

Section 15. The owner or operator of any motor vehicle washing or servicing facility shall provide and maintain in serviceable condition at all times, a catch basin or waste trap in the building drain system to prevent grease, oil, dirt, or any mineral deposit from entering the public sewer system.

Section 16. In addition to any penalties that may be imposed for violation of any provision of this chapter, the Township may assess against any person the cost of repairing or restoring sewers or associated facilities damaged as a result of the discharge of prohibited wastes by such person, any may collect such assessment as an additional charge for the use of the public sewer system or in any other manner deemed appropriate by the Township.

Section 17. No statement contained in this Article shall be construed as preventing any special agreement or arrangement between the TBWWB and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the Board of treatment, subject to payment therefore by the industrial concern, providing the National Categorical Pretreatment Standards and the Facility's NPDES and/or State Disposal System Permit limitations are not violated.

#### Article VII

Section 1. Any person violating this provision is guilty of a misdemeanor and/or applicable State of Minnesota criminal offenses pursuant to Minnesota Statutes. If not fixed for the first year thereafter \$50.00 per month assessment will be applied for the second year. An assessment of \$100.00 per month for the third year and beyond of non-compliance.

#### Article VIII

##### USER RATE SCHEDULE FOR CHARGES

Plant Monthly	\$ 5.50
Water Quarterly	\$63.00
Sewer Quarterly	\$69.00
Infra Qrtly	\$30.00
Plant Qrtly	\$16.50
Tank Qrtly	\$16.50
Ifra Month	\$10.00

Tank Monthly	\$ 5.50
McKinley Sewer	\$65.00
Min Sewer - Com	\$30.00
Swr Monthly	\$72.50
New gallon meter	\$165.00
Outside Reader	\$85.00
Leads - Each	\$12.00
Labor	\$20.00 per hour
New customer deposit	\$200.00
New customer hook-up	\$500.00
Jetter Fees	\$75.00 Roll Out Fee and 1 hour Additional hours \$25.00

## Article IX

### POWERS AND AUTHORITY OF INSPECTORS

Section 1. Duly authorized employees or agents of the TBWWB or Township, shall be permitted to enter all properties for the purpose of inspection, observations, measurement, sampling, and testing pertinent to the discharges to the Township's sewer system in accordance with the provisions of this ordinance.

Section 2. The TBWWB or other duly authorized employees are authorized to obtain information concerning industrial processes which have direct bearing on the type and source of discharge to the wastewater collection system. An industry may withhold information considered confidential however, the industry must establish that the revelation to the public of the information in question, might result in an advantage to competitors.

Section 3. While performing necessary work on private properties, duly authorized employees of the TBWWB or Township shall observe all safety rules applicable to the premises established by the industrial user, and the industrial user shall be held harmless for injury or death to TBWWB/Township employees and the TBWWB /Township shall indemnify the industrial user against loss or damage its property by their employees and against liability claims and demands for personal injury or property damage asserted against the industrial user and growing out of the gauging the sampling operation, except as such may be cause by negligence or failure of the industrial user to maintain safe conditions as required in Article VI, Section 9 of this ordinance.

Section 4. Duly authorized employees and agents of the TBWWB or Township shall be permitted to enter all private properties through which the Township holds a duly negotiated license for the purposes of, but not limited to, inspection, observation, measurement, sampling, repair, and maintenance of any portion of the wastewater facilities lying within said license. All entry and subsequent work, if any, on said license, shall be done in full accordance with the terms of the duly negotiated license pertaining to the private property involved.

## Article X

### PENALTIES

Section 1. Any person found to be violating any provisions of this ordinance, shall be served by the Township with written form stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

See Attachment Number One

If not fixed for the first year thereafter \$50.00 per month for the second-year assessment will be applied. An assessment of \$100.00 per month for the third year and beyond will be applied for noncompliance.

Section 2. Any person who shall continue any violation beyond the time limit provided for in Section 1 of this Article, shall be guilty of a misdemeanor, and on conviction thereof, shall be charged as follows. Each day in which any such violation occurs shall be deemed as a separate offense. If not fixed for the first year thereafter \$50.00 per month assessment will be applied. An assessment of \$100.00 per month will be applied for the second year of noncompliance.

Section 3. Any person violating any of the provisions of this ordinance shall become liable to the Board/Township for any expense, loss, or damage occasioned by the Board/Township by reason of such violation.

## Article XI

### Sewer Laterals

Section 2. CLERK'S AUTHORITY TO ENFORCE. The Township Clerk shall be charged with the administration of the sewer system and the enforcement of the provisions of this chapter as advised by a Township authorized agent.

Section 3. SEWER LATERALS, CLEANOUTS, AND CONNECTIONS.

- A. All laterals from the building wall to the sewer main are the property of the property owner of the connected building. The owner is responsible for all costs associated with lateral work. All property owners whose properties are connected to a sewer main or are otherwise connected to the township's sewer system by sewer lateral shall at their own expense maintain the sewer lateral in a fully functioning condition and ensure the lateral is free of cracks, leaks, inflow or infiltration of extraneous water, root intrusion or open joints. Frozen or clogged laterals between the main and the building are the responsibility of the property owner. Property owners shall ensure that laterals drain freely to the sewer main without excessive sags that collect grease and sediment. Whenever defective laterals are found, the property owner, at the sole expense of the property owner, shall repair or replace the lateral. Unusual

repair circumstances costs will be evaluated on a case by case basis by the Breitung Board. The Township Representative shall determine the extent of the repair required. A more limited repair than complete replacement of the lateral may be permitted at the sole discretion of the Township Representative. The following requirements shall be met.

- a. A replaced or repaired lateral shall not be covered or backfilled until it has been inspected by a representative of the Township.
  - b. All repaired or replaced laterals shall be brought into compliance with the requirements of Article 5 Section 11.
  - c. Certificate of completion will be issued and will remain in force for five (5) years.
- B. No person, firm, or corporation shall break or cut into or connect to any sewer in any street, easement, or right-of-way in the Township under the control of the Township without first securing a form so to do from the Township Representative. Prior to beginning work, detailed plans describing the work to be done shall be submitted to and approved by the Township Representative or his designee.
- C. Each property utilizing the township's sewer system shall have a separate lateral connected to the sewer main. Notwithstanding the foregoing sentence, branched, or common laterals shall be permitted only in the following instances:
- a. Where a lateral is maintained by a homeowner's association or other entity that is party to a formal, recorded lateral maintenance agreement.
  - b. Where more than one building or other structure is situated upon the same lot, in which case all such buildings and structures may, by permit authorized by the Township Representative, be joined in the use of one connecting sewer; provided that the connection conforms in all other respects to the provisions of this title and a drawn plan of the joint connection be first submitted to and approved by the Township Representative.
  - c. Where, in the opinion of the Township Representative, it is impossible or impractical to connect a building on a single lot to the main sewer except in conjunction with the connection of a building or buildings on other lots, a joint connection may be allowed, provided that the connection conforms in all other respects to the provisions of this title and a drawn plan of the joint connection be first submitted to and approved by the Township Representative. A form for each individual lot covering the identification of the responsible party for maintenance and liability for maintenance and overflow damages shall be required.
  - d. Where two or more structures on separate parcels are connected to a branched or common lateral, each property shall be disconnected from the branched or common lateral and a new separate lateral shall be constructed upon the transfer of title of either property by sale.
- D. A written cleanout approved by the Township Representative shall be installed

and maintained, at the sole expense of the property owner, on all laterals. The installation of the devices shall be required as follows:

- a. When building a new structure on a property with an existing lateral, or when otherwise proposing to connect a previously unconnected structure to an existing lateral;
- b. As a condition of approval of any project that requires a building permit from St. Louis County.
- c. One Month prior to the close of escrow when the property is transferred via sale or other transfer of ownership by deed, instrument, or writing;
- d. Whenever the Township finds that a sewage spill emanating from a lateral has reached public property, including but not limited to a city street or the Township storm drain system, or has flowed onto private property owned by another property owner;
- e. Whenever the Township finds that a sewage spill emanating from a lateral presents a threat to public health, even if it has not flowed across a property line.

E. Backflow Valves.

- a. On laterals serving properties where the outlet of a trap for a plumbing fixture is installed or located at an elevation which is less than two feet above the rim of the nearest manhole or other sewer access point uphill from the point of connection of the lateral to the public sewer in any new or existing drainage system, approved types of backflow valves may be required by the Township Representative. The installation of the devices shall be required under the same circumstances as set forth in subsections D. (a) through (e), inclusive, of this section.
- b. Where a backflow valve is required, the valve shall be installed in the lateral at the point of lowest elevation of the ground surface along the alignment of the lateral, or at such other location as is permitted by the Township, providing that any such location, the elevation of the ground surface is not less than two feet below the lowest trap served by the building sewer.
- c. The backflow valve shall have cleanouts directly upstream and downstream of the valve. The cleanouts shall be connected to the lateral by means of wye fittings. The backflow valve shall be accessible from the surface and protected by the use of precast access box of concrete or heavy-duty plastic approved by the Township Engineer.
- d. The cleanouts shall be positioned at an elevation at least three inches above the ground in order to prevent the obstruction of the vent opening or the inflow of surface water.

- F. Any owner whose property meeting the elevation criteria of this section that has no backflow valve, or has a defective or improperly installed backflow valve, shall be responsible for all damage that results from the lack of such a device, or the failure of the defective or improperly installed device to prevent such damage.

Section 4. INSPECTIONS AND REPAIRS OF SEWER LATERALS.

- A. Property owners shall provide to the Township a report of the results of an



inspection of, the laterals on their property prepared by Township Staff based on availability or a licensed plumber or inspection service using closed circuit television (CCTV) inspection or other inspection or test method approved by the Township Representative, and if found defective, repair the lateral, as follows:

- a. When building a new structure on property with an existing lateral, or when otherwise proposing to connect a previously unconnected structure to an existing lateral;
  - b. As a condition of approval of any remodel project that requires a building permit from St. Louis County.
  - c. One month prior to the close of escrow when the property is transferred via sale or other transfer of ownership by deed, instrument, or writing;
  - d. Whenever the Township finds that a sewage overflow emanating from a lateral presents a threat to public health, even if it has not flowed across a property line. In the absence of a specific deadline, all inspection and testing work shall be completed within sixty days of notification by the Township that such inspection is required. Existing laterals shall not be used if they are found to be defective by the inspection or if they fail Township mandated tests or if they were constructed of materials deemed unacceptable by the Township Representative.
  - e. The Township retains the right to inspect any lateral.
- B. As part of its periodic construction and maintenance of sewer mains and road construction, the Township may discover defective laterals. The Township may order the property owner to conduct an inspection, repair, or replacement of any lateral that the Township knows or reasonably suspects to be defective.
- C. The lateral shall be considered defective if it has any of the following conditions: displaced joints, root intrusion, substantial deterioration of the lines, damaged clean-out, defective clean-out, inflow, infiltration of extraneous water, or other conditions likely to substantially increase the chance for a lateral blockage, or if, within a period of one year, a lateral suffers two or more blockages resulting in overflows.
- D. In the absence of a specific deadline established by the Township Clerk, all repair or replacement work shall be completed within ninety days of notification by the Township that such repair or replacement is required.
- E. Roots, grease, or other material which have accumulated in a lateral cleaned or maintained shall be prevented from entering the sewer main during the maintenance or repair of the lateral. In the event that material is permitted to enter the main causing or contributing to the cause of a sewage spill, the property owner and/or contractor performing such maintenance work, in addition to any criminal penalties imposed, shall be held civilly liable to the city for any fines or other expenses incurred by the Township resulting from the spill.
- F. The Township shall have the authority to recover from a property owner the Township's expenses incurred in responding to sewer overflows on private property. In addition to any actual expenses incurred by the Township resulting from an overflow, the Township may impose civil administrative penalties against a



property owner who fails to perform any act required in this section, which failure results in an overflow reaching public or private property other than the property owner's property, according to the following schedule:

- a. See Fee Schedule for the first violation.
- b. See Fee Schedule for a second violation occurring within three years after the first violation.
- c. See Fee Schedule for each additional violation within a three-year period exceeding two violations.

G. The Township Board shall have the authority to establish, waive, suspend, or otherwise modify any civil administrative penalty imposed by this section that exceeds the direct costs of the Township upon a showing by the property owner of sever financial hardship, or upon a showing that the property owner has satisfactorily repaired the lateral to a degree sufficient to ensure avoidance of further violations.

H. The provisions of this section shall not be construed to require or obligate the Township to enter into a reimbursement agreement if, in the sole discretion of the Township Board, to so enter into the agreement would not be in the best interests of the Township or would be detrimental to the health, safety, or welfare of the Township.

#### Section 5. CAPPING OF SEWER.

- A. Prior to the demolition of a building with sewer access or abandonment of sewer lateral, the property owner is responsible for capping of the sewer by a licensed plumber.

### Article XI VALIDITY

Section 1. This ordinance shall be in full force and take effect from and after its passage and approval and publication as provided by law.

Section 2. All other ordinances and parts of other ordinances inconsistent or in conflict with any part of this ordinance, are hereby repealed to the extent of such inconsistency or conflict.

### Article XII

#### PROHIBITED DISCHARGES INTO THE SANITARY SEWER SYSTEM

Section 1.

- A. The discharge of water from roof, surface, groundwater sump pump, footing tile, swimming pool, or other natural precipitation into the Township sewerage system results in flooding and overloading of the sewerage system. When this water is discharged into the sanitary sewer system it is treated at the sewage treatment plant. This results in very large and needless expenditures. The Town Board, therefore,

finds it in the best interest of the Township to prohibit such discharges.

#### Section 2. Discharge Prohibited.

- A. Except as otherwise expressly authorized in this Section, no water from any roof, surface, groundwater sump pump, footing tile, swimming pool, or other natural precipitation shall be discharged into the sanitary sewer system. Dwellings and other buildings and structures which require, because of infiltration of water into basements, crawl spaces, and the like, a sump pump discharge system shall have a permanently installed discharge line which shall not at any time discharge water into the sanitary sewer system, except as provided herein. A permanent installation shall be one which provides for year-round discharge capability to either the outside of the dwelling, building, or structure, or is connected to Township storm sewer or discharge through the curb and gutter to the street. It shall consist of a rigid discharge line, without valving or quick connections for altering the path of discharge.

#### Section 3. Disconnection.

- A. Any person having a roof surface, groundwater sump pump, footing tile, or swimming pool now connected and/or discharging into the sanitary sewer system shall disconnect or remove same. Any disconnects or openings in the sanitary sewer system shall be closed or repaired in an effective, workmanlike manner.

#### Section 4. Inspection.

- A. Every person owning improved real estate that discharges into the Township's sanitary sewer system shall allow an employee of the Township or a designated representative of the Township to inspect the buildings to confirm that there is no sump pump or other prohibited discharge into the sanitary sewer system. In lieu of having the Township inspect their property, any person may furnish a certificate from a licensed plumber certifying that their property is in compliance with this ordinance.

#### Section 5. Future Inspections.

- A. Each sump pump connection identified will be reinspected as needed.

#### Section 6. New Construction.

- A. All new dwellings with sumps shall have a pump and shall be piped to the outside of the dwelling.

Passed by the Breitung Township Board of Soudan, Minnesota on the .

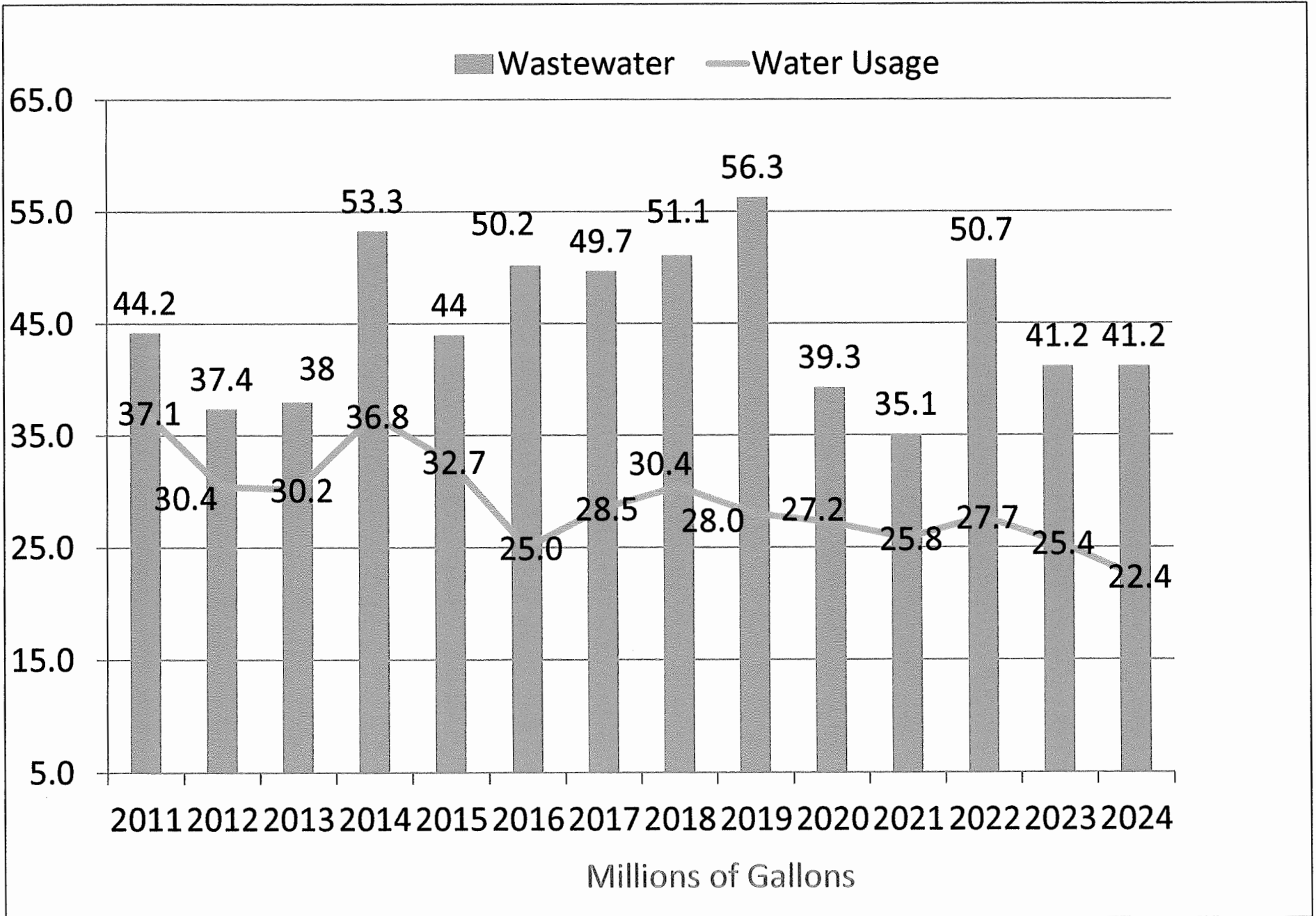
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Timothy Tomsich  
Chairman

Attest:

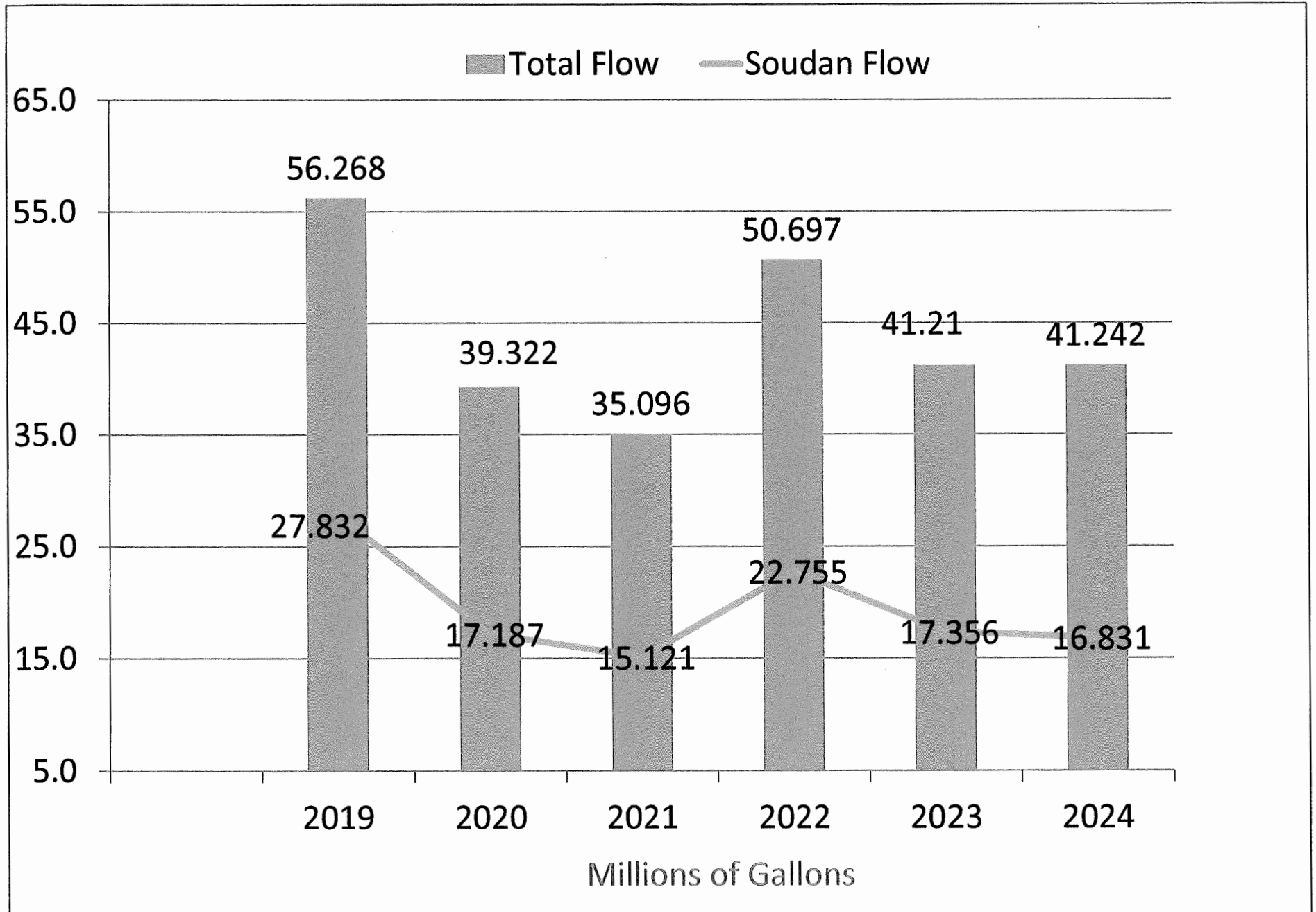
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Amber Zak  
Township Clerk

Published in the XXXXX, MONTH DAY YEAR

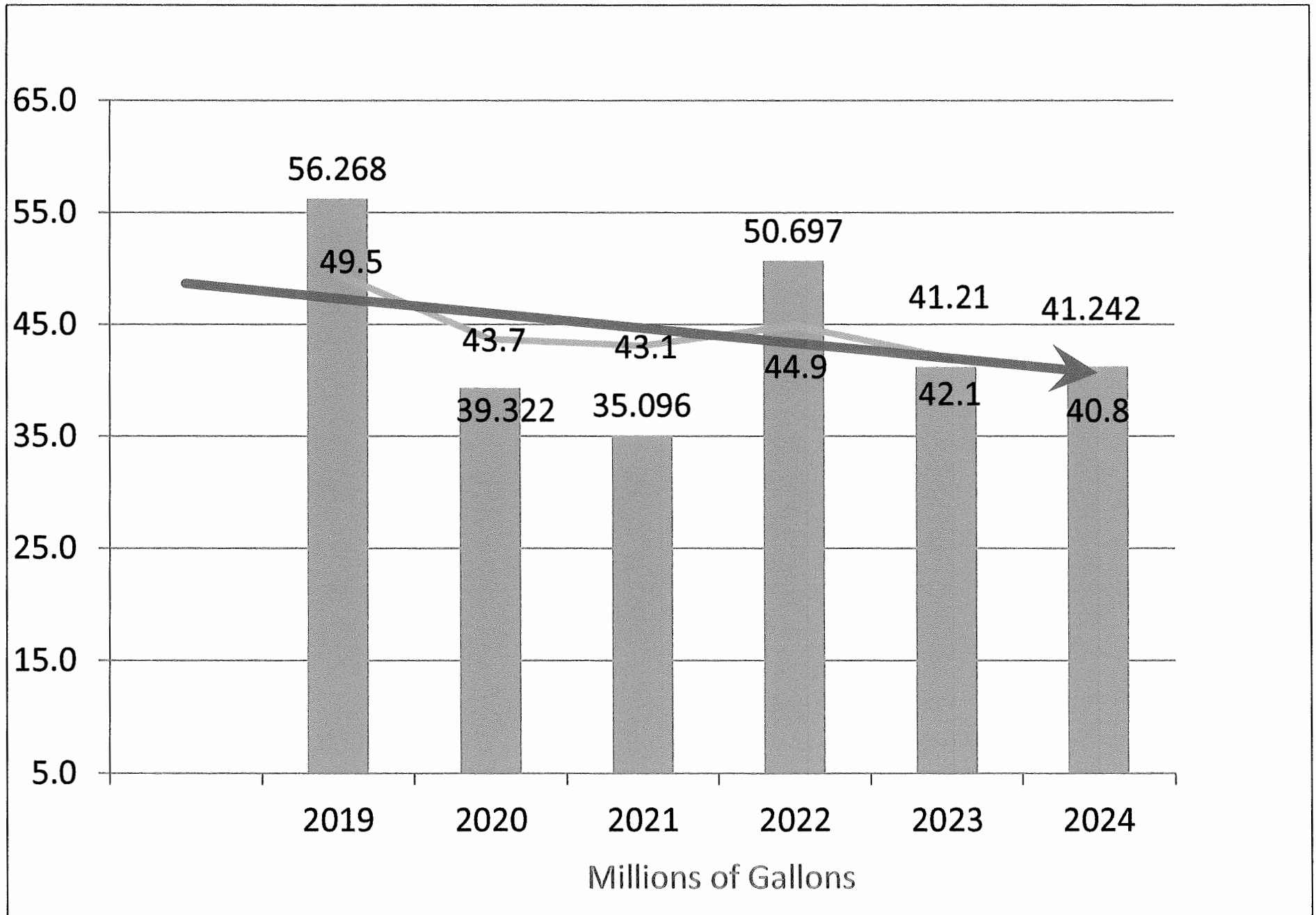
# Wastewater Flow vs. Water Usage



# Total Flow vs. Soudan Flow



# Total Flow vs. Soudan Percent





Dear Breitung Township,

February 16, 2025

My name is Alex Burckhardt, and I am the Captain of the Bear Bots Robotics Team at North Woods High School in Cook, MN. We are a small team that competes in the *FIRST* Robotics Competition (FRC) for high school students. We are reaching out to inquire if you would sponsor our team for the 2025 season.

Our team formed in 2019 with 5 students in the program. Since then, we have maintained a team of approximately 6-7 students. The greatest benefit of a small team is that all members get to actively participate in every aspect of the program. We are learning a wide variety of skills including communication, leadership, hands-on building, engineering and computer coding. If you are unfamiliar with *First* Robotics, I encourage you to check it out on YouTube where you can see past competitions and learn about the program.

The biggest challenge with a small program is that we are completely self-funded as our district does not provide any funding to robotics, besides the transportation to the competition(s) and a stipend for our coach. We fund our part / tool purchases, competition entry fees, and all travel expenses exclusively through sponsorships and fundraising. The base cost to register for one competition is \$6,000 which includes the base robot kit. Last season our total expenses including the competition fees exceeded \$10,000.

This season we're raising funds beyond the basic items. To be competitive we need to purchase a swerve drive component. This drive train would allow our robot to go in any direction. Over the years we have seen pretty much all competitors move to this drive which provides a huge advantage over the normal tank drive. The estimated cost of a swerve drive is \$3,000.

We would love for you to join us as a sponsor this year. A partnership with you would be a great opportunity for our team members to be exposed to future endeavors. We are the future. Any donation would be appreciated. Thank you for your consideration.

Thank you,

*Alex Burckhardt*

Alex Burckhardt  
Captain  
North Woods Bear Bots  
*FIRST* Robotics Team 7864





**FIRST  
ROBOTICS  
TEAM 7864**

# NORTH WOODS BEAR BOTS



Thank you for considering a sponsorship. Your support helps us foster STEM education in our community and inspires the next generation of engineers and scientists. All sponsors logos will be displayed on the robot, uniforms and other advertising materials (logo size based on sponsorship level).



218-410-4231

Captain Alex Burckhar

Write Checks To:

**North Woods Robotics**

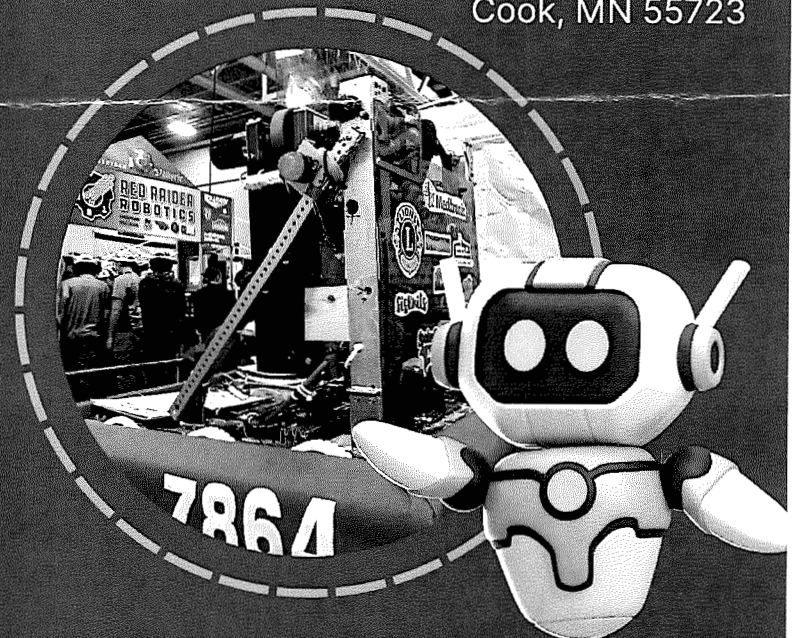
North Woods School

10248 Olson Rd

Cook, MN 55723

## Sponsorship Levels:

- ✓ Platinum: \$2,000 +
- ✓ Gold : \$1,000 - \$1,999
- ✓ Silver: \$500 - \$999
- ✓ Bronze: \$100 - \$499



Thank you! We appreciate your support and look forward to partnering with you to build a brighter future through robotics!





**Friends of the Parks**  
**Box 1141**  
**Cook MN 55723**

February 11, 2025

BreitungTownship

Dear Board Members,

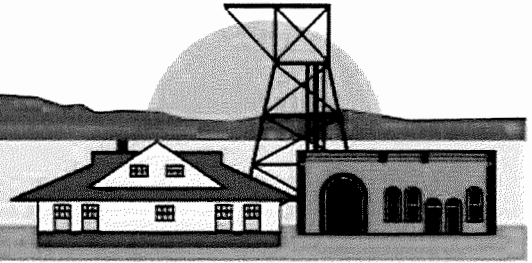
Each year, Friends of the Parks strives to improve parks and green spaces in and around the City of Cook. All of our efforts are funded through grants, donations, and funds raised through charity events. We are reaching out to humbly request a donation from you so we may continue our efforts within the area.

Thank you for your consideration,

*Valerie Annen*

Valerie Annen  
Treasurer  
Friends of the Parks

**TOWER-SOUDAN HISTORICAL SOCIETY**  
404 PINE STREET • P.O. BOX 465 • TOWER, MN 55790



February 18, 2025

Breitung Town Board  
P.O. Box 366  
Soudan, MN 55782

Dear Town Board,

We are writing to the Town Board to request a donation to the Tower-Soudan Historical Society. Your donation will be used to support the restoration of the Historic Tower Fire Hall at 504 Main Street. We ask for your continuing support of \$500 in 2025.

We are well on our way to completing the handicap-accessible restrooms in the historic fire hall jail cells. The HVAC will be installed and the electrical system will be upgraded to meet code. Minnesota Historical Society is the primary funder, with a supporting grant through the Department of Iron Range Resources and Rehabilitation and the Mortenson Family Foundation. Minnesota Historical Society noted in making their award that community support was impressive. Breitung Township was a major contributor for the community match, and as such will be recognized as a major donor on our Donor Recognition Wall.

We must continue to reach out to the community and ask for continued investment in the project. Our growing support is derived through pledges and annual donations from residents, seasonal visitors, local businesses and various fundraising events. The interior restoration improvements completed this summer will enable us to open our doors to the public. The future, and final phase requires funding to repair the south wall and manufacture of a door that will accommodate the historic fire engine "James Tippet" which will be highlighted as the main artifact in the fire hall.

The fire hall is listed in the National Register of Historic Places and represents an important story about our area's early development. The story of the individuals that have come before us shaped the world in which we live. Our rich Tower-Soudan-Lake Vermilion history includes our own personal history in the places, the people and the stories of our families and community. The building will offer a venue for history education and serve the community for a public purpose.

We thank you for your past support and look forward to your commitment regarding our \$500 request. We welcome any questions you might have regarding the Tower-Soudan Historical Society or our Historic Fire Hall Restoration Project. Attached please find our annual report of 2024 Accomplishments.

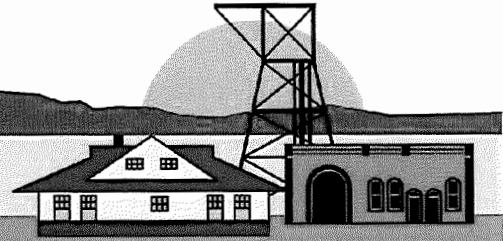
Regards,

**Nancy Larson**

Nancy Larson, TSHS President

TOWERSOUDANHISTORY.COM • TOWERSOUDANHSGMAIL.COM

TOWER • SOUDAN • TRAIN DEPOT • FIRE HALL • LAKE VERMILION • MINING



## **TSHS Annual Meeting**

**September 10, 2024**

### **Annual Accomplishments**

#### **Train Depot Museum 2024**

- 1,283 registered visitors at Train Depot Museum and train cars
- 19 Volunteer Greeters at Train Depot Museum
- 362 hours logged by greeter volunteers
- \$1,000 collected in visitor donations
- 4 volunteers rearranged the Train Depot Museum for better traffic flow and to improve artifact displays
- 12 volunteers cleaned the Train Depot Museum and its baggage/express room to clear space for future interpretive exhibits
- Train Depot Museum roof replacement, ticket office ceiling repairs, and ticket office painting completed in October 2023

#### **Historic Fire Hall 2024**

- \$1,920 Charlemagne's Attic Sales conducted over 3 days
- 550 shoppers/visitors to the Historic Fire Hall during the Charlemagne's Attic Sale
- 12 public tours of the Historic Fire Hall during 2024
- Interior masonry wall restoration completed
- Bid for the HVAC, electrical system and interior finishes issued; Work to begin in October

#### **Volunteers 2024**

- 38 TSHS volunteers to date in 2024
- 2,954 volunteer hours reported to St Louis County Historical Society in the past 12 months
- 800 hours to finalize and continue to update the new TSHS website and update the site <https://www.towersoudanhistory.com>

#### **Community Networking, Marketing and Public Relations 2024**

- 1 Main Street History Talk with total of 25 people in attendance
- 1 History video interview conducted
- 59 days during the summer that the Train Depot Museum was open to the public, staffed by volunteers
- 6 events held in Coach Car 81
- 148 Facebook posts made to TSHS, What's Up Tower and Lake Vermilion Cabin Owners Facebook pages
- TSHS Facebook posts reached 86,700 people; 7,800 content interactions
- 2,200 TSHS Facebook followers; 302 new followers the past year

#### **TSHS Membership 2024**

- 136 paid memberships

#### **Financial Support**

- \$52,390 in individual contributions made to support Historic Fire Hall restoration since 2018
- \$29,148 in pledge support received since 2018
- \$3,995 in memorials and honorariums received to support the Historic Fire Hall restoration to date
- \$693,250 grants awarded in 2024 for Historic Fire Hall restoration
- \$1,540,368 total grants TSHS received since 2019 for fire hall A/E plans and construction
- \$20,789—four-year total 2021-2024 from Charlemagne's Attic Sales
- \$14,858 from St. Louis County Historical Society affiliate stipend to support TSHS operating expenses the past 12 months
- 300 tickets sold in the 2nd annual Charlemagne's 52 Club raffle for total revenue of \$15,600
- \$5,650 in cash prizes will be awarded to 52 Charlemagne's 52 Club winners throughout 2024-2025
- Commissioned vintage items at UBetcha Antiques and Uniques in Tower; UBetcha provided TSHS with 100% commission

### **Administrative Accomplishments 2024**

- 8 Board of Director meetings held in person and available for telephone conference
- 2 Executive Board meetings held
- Strategic Plan Excel Document updated
- Committee Roles and Responsibilities updated
- IT Policy document developed
- Bylaws updated to provide flexibility in Society operations and meet current standards
- 4 Grant applications submitted; 3 funded and 1 pending notification in November
- Administrative Assistant contractor engaged to assist the BOD
- Membership form updated
- Engaged a new videographer to film History Talks and Personal History videos
- 17 community requests made during 2024

### **Committee Accomplishments 2024**

- Online cemetery records updated throughout the year
- 3 Train Tales events held with 10 volunteers assisting and 72 children and caretakers participating in program offered to area families
- 100 + children's books and stuffed toys collected for Train Tales program
- 3 History Happy Hour events provided 25 quarts of lemonade at the Farmers Market in appreciation for community support to TSHS
- YouTube channel was updated with 2 new videos
- Soudan Mine Miners' Memorial books compiled and the project was introduced to the public

### **Future Activities**

#### **Historic Train Depot Museum**

- City of Tower will engage a historic architect to develop construction plans for repairs of Train Depot Museum
- City of Tower will apply for grants to repair the floor in the Train Depot Museum baggage/express room
- TSHS files and artifacts stored in the exchange room and attic will continue to be categorized and organized

#### **Historic Fire Hall**

- Restrooms in the fire hall will be completed by December 2024
- Interior finishes to be completed in 2025-26
- Exterior siding to be completed in 2025-26
- HVAC and electrical installation to start in 2025

#### **Administrative**

- Volunteer recruitment plan will be developed
- Museum collection records will be updated to a web-based operation in 2025
- Management of membership records and communications will be improved in Past Perfect software
- TSHS website will continue to be updated with new content
- Priorities in the Strategic Thinking 2022 session will be followed up
- Promote Coach Car 81 for private events

#### **Committees**

- 3 History Talks planned
- 2 Personal History "I should have asked more questions, but this is what I remember" video interviews planned
- 4 Train Tales and 3 History Happy Hour programs planned
- "Miner's Breakfast" program planned
- Charlemagne's 52 Club fundraiser will be continued
- Train cars and facility plan will be developed
- Soudan Mine Miner's Memorial spreadsheet with details on 143 miners will be added to the TSHS website